

# Saskatchewan Asbestos Registry of Public Buildings User Manual

How to search and access information

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## Table of Contents

<b>Overview .....</b>	<b>1</b>
<b>Accessing the Asbestos Registry of Public Buildings .....</b>	<b>1</b>
<b>Searching the Registry.....</b>	<b>2</b>
<b>Keyword Search Function.....</b>	<b>2</b>
<b>Map Function .....</b>	<b>6</b>
<b>Mobility Device Search Function .....</b>	<b>8</b>
<b>Glossary .....</b>	<b>9</b>



## Overview

The Ministry of Labour Relations and Workplace Safety, in accordance with *The Public Health Act, 1994*, administers the Asbestos Registry of Public Buildings to allow both mandatory and voluntary reporting of asbestos-containing materials in public buildings. The registry is a means for facilities with asbestos-containing materials to submit information and details about those materials, as prescribed by the legislation. Those records are then to be made available for public viewing through electronic means.

## Accessing the Asbestos Registry of Public Buildings

All users (administrators, submitters and searchers) can access the Asbestos Registry of Public Buildings through the following link: <http://asbestosregistry.saskatchewan.ca>. Users can also access the registry by going through the [Government of Saskatchewan website](#).

Occupational hygiene officers (employees of the Government of Saskatchewan in the Ministry of Labour Relations and Workplace Safety) will be responsible for administering the Asbestos Registry of Public Buildings.

The Asbestos Registry of Public Buildings application will allow public facility representatives to submit information on public buildings containing asbestos online, and allow the public to actively search the registry.

## Searching the Registry

All members of the public will be able to search and access information pertaining to the location of asbestos in public buildings through the **Asbestos Registry of Public Buildings**. They will be able to search for information by keywords or by utilizing the map. There is no fee associated with searching the registry, and all information is deemed public information. The general public does not need a user account to search the registry.

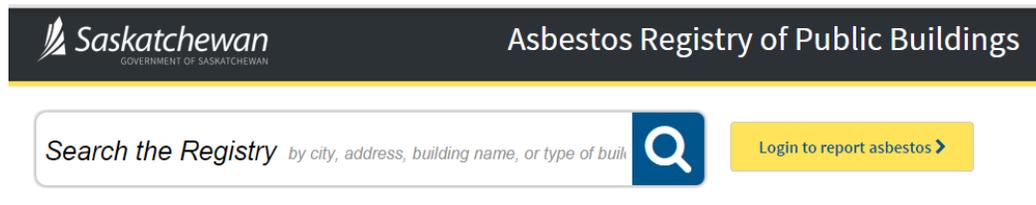
## Keyword Search Function

There are a number of different ways that you can search the registry.

You can access the registry online at <https://asbestosregistry.saskatchewan.ca> and you will be directed to the homepage. You can also access the registry by going through the [Government of Saskatchewan website](#).



You can search the registry by using a keyword. Examples include city, address, building name, or type of building (e.g., school).



After you have entered your search criteria, click the search icon beside the text box and your search results will appear in a list format. You will also see your search results identified as yellow pins located on the map.

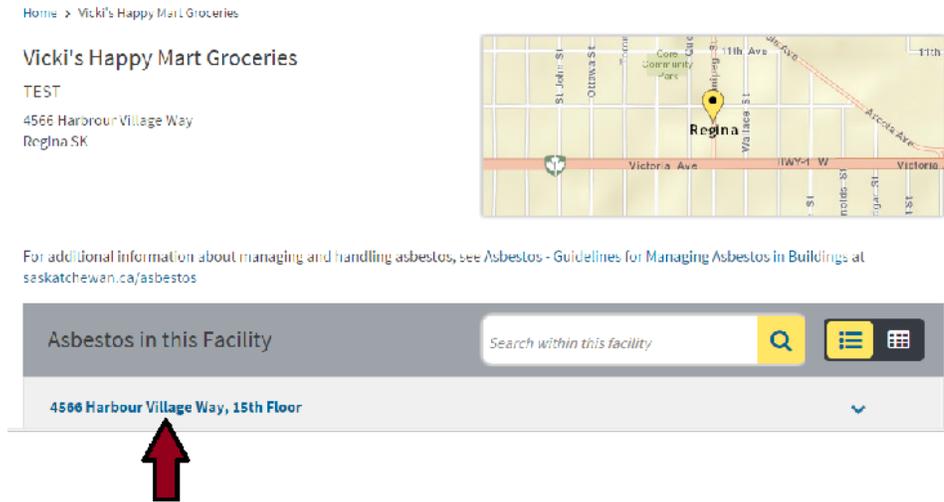
When the map zoom level is set where too many pins will overlap, the map will show a circle with a number in the centre. This number indicates the number of facilities in that area. It will change as you zoom in on that area until, eventually, a single map pin will appear for each location.

If you place your mouse over a pin on the map, you will see a box of information similar to that found in the list below the search bar.

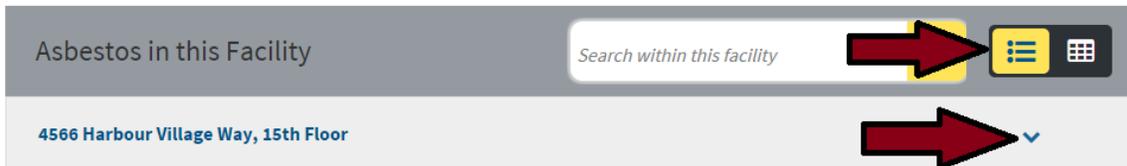
You can also click on the building from the list or from the pin locator on the map. (You may need to use the 'forward' arrow to view additional results.)



After you have chosen the location, you will be directed to a page displaying the results for that location.



You can view the results in list view or in table view by clicking the icons. List view is the default option.

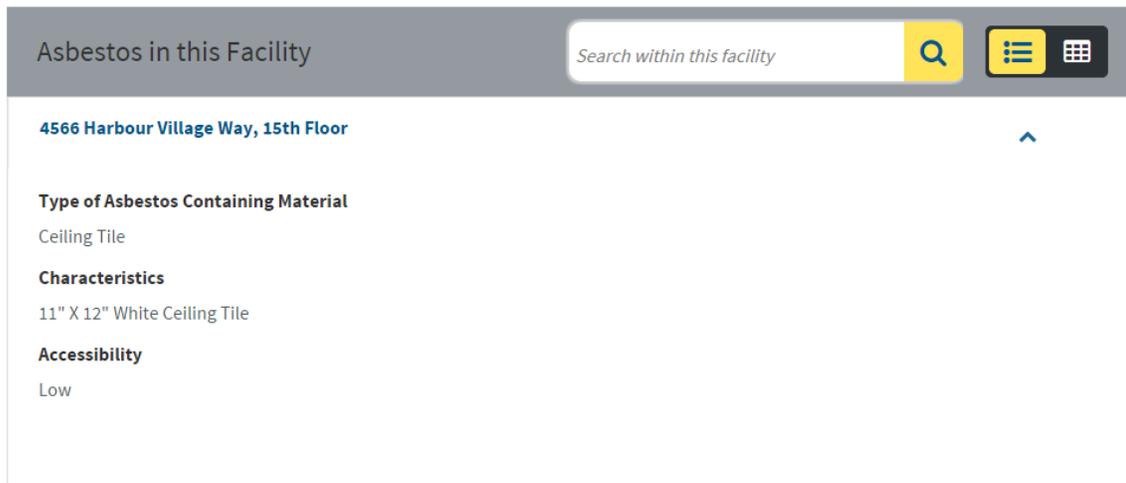


The view highlighted in yellow indicates the view currently chosen.

Here you can view information specific to the location of asbestos-containing materials in the facility (e.g., location(s) in the facility, type of asbestos-containing material(s), characteristics, accessibility and optional comments).

Click the 'down' arrows to view additional information about the asbestos-containing materials in each location.

Below is a screenshot of the expanded view.



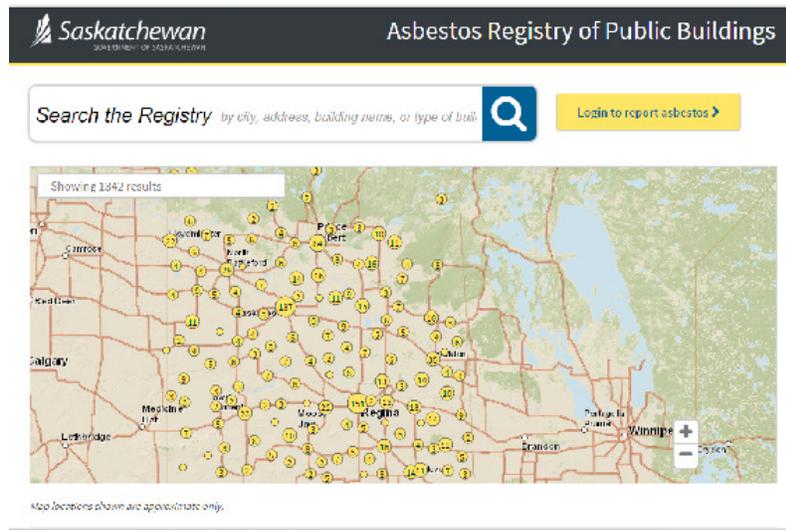
If the facility has a significant number of locations, you can search within the facility to narrow down the specific location that interests you.



## Map Function

Use the ‘map’ function to search for facilities with asbestos-containing materials. To do so:

1. Access the registry online at <https://asbestosregistry.saskatchewan.ca>.
2. On the homepage, search for buildings with asbestos-containing materials by zooming in map displayed on the homepage. You can click on the map to re-position it and view other locations. Double-clicking on any location shown on the map will make the application zoom-in to the area chosen and display results.



3. Hover over the yellow dots on the map to find the desired location.



4. Click on the relevant yellow dot, or on the name displayed in the box beside the yellow dot, to view information about that particular facility.

Home > Vicki's Happy Mart Groceries

### Vicki's Happy Mart Groceries

TEST

1566 Harbour Village Way  
Regina SK



For additional information about managing and handling asbestos, see [Asbestos - Guidelines for Managing Asbestos in Buildings](http://saskatchewan.ca/asbestos) at [saskatchewan.ca/asbestos](http://saskatchewan.ca/asbestos)

**Asbestos in this Facility**

Search within this facility    

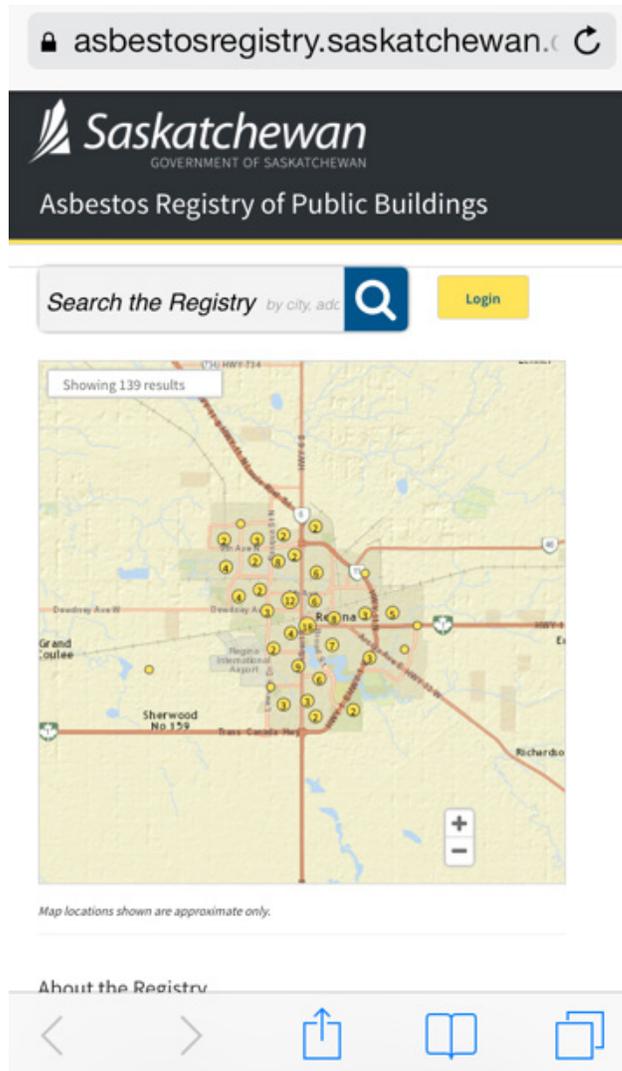
**4566 Harbour Village Way, 15th Floor** 

## Mobile Device Search Function

You can search the Asbestos Registry of Public Buildings with your mobile device.

To access the registry from a mobile device use the same URL (<https://asbestosregistry.saskatchewan.ca>).

Facilities with asbestos-containing material will be displayed in list format or on the map (shown as yellow dots). Click on the location that interests you and the following information will be displayed.



## Glossary

**Facility group:** The type of organization reporting asbestos-containing materials. For example, Crown corporations, the Government of Saskatchewan, schools, healthcare facilities and voluntary reporters may all be considered facility groups.

**Facility group name:** Sub-groups under facility groups. These sub-groups inherit the mandatory/voluntary status of their facility groups but further define the organization reporting asbestos-containing materials. For example, 'Ministry of Highways' would be a facility group name under the 'Government of Saskatchewan' facility group. 'City of Regina' would be a facility group name under the 'Voluntary' facility group.

**Facility name:** The specific building or group of buildings being referred to in the reporting of asbestos-containing materials. This can be a specific facility name, or, if there is not a specific facility name, a facility address. For example, the facility group 'Healthcare' has a facility group name of 'Regina Qu'Appelle Health Region' that has a facility name of 'Regina General Hospital.'

**Location:** This refers to the civic address/geographic description of the facility name.

**Location in facility:** The specific location(s) within a facility name where asbestos-containing materials are present. For example, a location with 'Regina General Hospital' may have a location in facility of '3rd floor, West Wing, housekeeping equipment room 308'.

**Facility type:** Facility type is a general description of the type of facility. This list is limited to 'school,' 'building' or 'medical care facility.'

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## How to search and access information

For more information, please contact the Ministry of Labour Relations and Workplace Safety  
Occupational Health and Safety Branch at:

### **Regina**

300 - 1870 Albert Street  
Regina, SK S4P 4W1

### **Saskatoon**

8th Floor, 122 3rd Avenue North  
Saskatoon, SK S7K 2H6

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