

***The University of Saskatchewan Act, 1995***  
[section 100]

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**The Board of Governors have, on the 20th day of March, 2018, approved the Traffic Bylaws made pursuant to section 100 of *The University of Saskatchewan Act, 1995*, as follows:**

**UNIVERSITY OF SASKATCHEWAN TRAFFIC BYLAWS**

## **1 JURISDICTION AND APPLICATION**

### **Jurisdiction**

**1.1** These bylaws shall apply to the use, operation and parking of all motor vehicles and to all traffic and control of pedestrians on the roads, service roads, parking lots, pedestrian walks, on the property of the university as defined in Appendix C pursuant to the authority granted under *The University of Saskatchewan Act, 1995*.

Nothing limits or abrogates the right of the university to enforce these Traffic Bylaws on the property of the university, as defined in Appendix C, and the university shall not be estopped from asserting the right to enforce the traffic bylaws on Appendix C land at any point in time.

In addition to these bylaws, where not specifically provided for, the general provisions of *The Traffic Safety Act* shall apply. Where a bylaw herein is inconsistent with *The Traffic Safety Act*, the bylaw has no effect unless it has been approved by the Highway Traffic Board.

## **2 DEFINITIONS:**

### **Act**

**2.1** “**Act**” means *The Traffic Safety Act, S.S. 2004, c.T-18.1* as amended.

### **Allowable quantities**

**2.2** “**Allowable quantities**” of goods means dangerous goods being transported for delivery to and from the university:

- (a) in bulk quantities of less than 1000 kg;
- (b) in consumer packaging; or
- (c) pursuant to a special permit issued by the president under these bylaws; and includes fuel in the tank or tanks of the carrier vehicle, provided the fuel is carried in permanently-mounted tanks with direct lines to the fuel system of the vehicle.

### **Bicycle**

**2.3** “**Bicycle**” means a vehicle for the carriage of persons, which is propelled by muscular power, having two wheels and including any device adapted from a bicycle by the addition of one or more wheels, and includes an electric assisted bicycle with two or three wheels that is equipped with an electrical assist motor no larger than 500 watts and is designed to be propelled with the combination of muscular power and powers assist from the electric motor and cannot be operated at a speed greater than 32 km/hr.

### **Bus**

**2.4** “**Bus**” means a coach or bus of the Saskatoon Transit System or any other coach or bus that is licensed in a lawful jurisdiction.

### **Bus stop**

**2.5** “**Bus Stop**” means that portion of a road designated by a sign for the purpose of loading and unloading bus passengers.

### **Campus**

**2.6** “**Campus**” includes any lands administered and controlled by the university situated in, or in the vicinity of, the City of Saskatoon as described in Appendix C hereto.

**Carrier**

**2.7 “Carrier”** means any person conveying dangerous goods in, onto, through, or out of the university by any motor vehicle including, but not so as to restrict the foregoing, truck, trailer or tractor-trailer; and includes the operator, owner and lessee of the motor vehicle.

**Curb**

**2.8 “Curb”** means the dividing line of the road between that part of the road intended for use of motor vehicles, and that intended for pedestrians, whether marked with a curbstone or not.

**Dangerous Goods**

**2.9 “Dangerous Goods”** means any product, substance or organism included by its nature or by the regulations in any of the prescribed classes of dangerous goods pursuant to *The Transportation of Dangerous Goods Act (Canada)* and *The Dangerous Goods Transportation Act* of The Province of Saskatchewan, but shall not include allowable quantities of goods.

**Definitions of Act**

**2.10** Any other words shall, insofar as not inconsistent with these bylaws, have the same meaning as in *The Traffic Safety Act*.

**Department of Protective Services**

**2.11 “Department of Protective Services”** means the university department named Protective Services that reports to the associate vice president (services) of the University of Saskatchewan.

**Disabled person’s parking stall**

**2.12 “Disabled Person’s Parking Stall”** means any visitor stall, metered stall, or parking stall signed for exclusive use of disabled persons.

**Disabled person’s ramp**

**2.13 “Disabled Person’s Ramp”** means any area that has been improved and maintained primarily for use of persons using a disabled person’s chair.

**Double parking**

**2.14 “Double Parking”** means the standing of a motor vehicle, whether occupied or not, parallel to a motor vehicle parked beside a curb.

**Faculty and staff**

**2.15 “Faculty and Staff”** means any person employed by the university or affiliated and federated colleges or any other person employed on campus on a full or part-time basis, but excludes federal and provincial government employees and employees of contractors.

**Fire lanes**

**2.16 “Fire Lane”** means any portion of a service road or road that has been designated as a fire lane, or the entrance and exit of a parking lot, and/or the access lanes within a parking lot.

**Forged Permit**

**2.17 “Forged Permit”** means any device, that has not been issued by parking and transportation services, that purports to grant, or otherwise provide access to, parking privileges, and includes, without limitation, any device or permit that is duplicated, defaced or otherwise altered.

**Loading zone**

**2.18 “Loading Zone”** means that portion of a road or an area designated by a sign for the purpose of loading and unloading passengers and/or material.

**Metered stall**

**2.19 “Metered Stall”** means a portion of a metered zone or parking lot indicated by a meter as a place to park one motor vehicle.

**Metered zone**

**2.20 “Metered Zone”** means that portion of a parking lot, or an area designated by meters for the purpose of parking motor vehicles.

**Motor vehicle**

**2.21 “Motor Vehicle”** is as defined by *The Traffic Safety Act* and includes all self-propelled vehicles as well as all vehicles propelled by muscular power.

**Operator**

**2.22 “Operator”** means any person who drives, or is in charge of a motor vehicle on the campus whether that person is in the motor vehicle or not.

**Outstanding violations**

**2.23 “Outstanding Violations”** means any violation of the Traffic Bylaws of the university which is unpaid whether or not it is overdue pursuant to these bylaws.

**Owner**

**2.24 “Owner”** means the person named as the registered owner of a motor vehicle under the legislation of the Province of Saskatchewan or any other lawful jurisdiction.

**Advisory Parking Committee**

**2.25 “Advisory Parking Committee”** is an advisory committee appointed by the Board of Governors of the University of Saskatchewan with authority to administer Appendix D – Terms and Conditions for Use of Parking Lots.

**Parking enforcement officer**

**2.26 “Parking Enforcement Officer”** means any employee of Parking Services of the University of Saskatchewan, and, without limiting the generality of the foregoing, includes any person under contract to or appointed by the university, authorized to direct and control traffic and parking on campus or for enforcement of these bylaws.

**Parking and Transportation Services**

**2.27 “Parking and Transportation Services”** means an office operated by the university which is designated by the president to enforce or administer the provisions of these bylaws.

**Parked motor vehicle**

**2.28 “Parked Motor Vehicle”** means any motor vehicle which is stationary, whether occupied or not, and irrespective of the period of time such a motor vehicle is stationary, except when progress is temporarily impeded by other traffic or in order to obey traffic signs or signals.

**Parking lot**

**2.29 “Parking Lot”** means that area designated for parking within the campus of motor vehicles belonging to faculty, staff and students that have a valid permit. See Appendix D – Terms and Conditions for Use of Parking Lots.

**LPR Parking Lot**

**2.29.1 “LPR Parking Lot”** means any parking lot which is designated by sign as being enforced using license plate recognition technology.

**Parking meter**

**2.29.2 “Parking Meter”** means a machine placed or installed at or near any parking space for the purpose of timing, indicating, regulating and controlling the use and occupation by vehicles of such a parking space.

**Parking Pay Station**

**2.29.3 “Parking Pay Station”** means a machine placed or installed at or near any Pay Station Zone for the purpose of regulating and controlling the use and occupation by vehicles of the Pay Station Zone, and which upon the payment specified on the machine authorizes a vehicle to use and occupy a parking space in the Pay Station Zone and issues a permit indicating the time at which the authorized use and occupation of the space expires.

**Parking stall**

**2.30 “Parking Stall”** means an area designated for parking one private motor vehicle as marked by one or more of: painted lines, number, meter, pole, sign or other device to indicate that it is intended for the parking of one motor vehicle.

**Pay parking lot**

**2.31 “Pay Parking Lot”** means a parking area controlled by either a manned entrance and exit, or an electronic controlled entrance and exit, and/or where a parking receipt has been issued or a fee paid.

**Pay Station Zone**

**2.31.1 “Pay Station Zone”** means a designated area where parking is permitted subject to payment of a charge at a Parking Pay Station.

**Peace officer**

**2.32 “Peace Officer”** means:

- (a) a member of a police force in Saskatchewan;
- (b) a person or class of persons designated by the Lieutenant Governor in Council as traffic officers;
- (c) any person appointed under *The Police Act, 1990* (Saskatchewan) as a special constable or peace officer for the enforcement of these bylaws and *The Traffic Safety Act*.

**Pedestrian**

**2.33 “Pedestrian”** means any person on foot, and shall include the occupant of a disabled person’s chair.

**Pedestrian crossing**

**2.34 “Pedestrian Crossing”** means that portion of a road designated by sign or marking for use by pedestrians for the purpose of crossing the road or that portion of a road which intersects the separate sections of a pedestrian walk.

**Pedestrian walk**

**2.35 “Pedestrian Walk”** means any area or strip of land improved and maintained primarily for use by pedestrians.

**Permit**

**2.36 “Permit”** means any device issued by the university to allow the parking of a motor vehicle as designated.

**Permit bearing motor vehicle**

**2.37 “Permit Bearing Motor Vehicle”** means a motor vehicle for which a parking permit has been issued by the university and on which such motor vehicle is displaying an unexpired permit.

**Person**

**2.38 “Person”** means a corporation or a partnership as well as a man, woman or child.

**President**

**2.39 “President”** means that person employed in the position of the President of the University of Saskatchewan and anyone the president designates for the enforcement or administration of the provisions of these bylaws.

**Registered motor vehicle**

**2.40 “Registered Motor Vehicle”** means a motor vehicle which has a valid and subsisting registration permit issued by the administrator pursuant to *The Traffic Safety Act* and includes any motor vehicle validly registered under the laws of any other jurisdiction which is being lawfully operated within the Province of Saskatchewan.

**Road**

**2.41 “Road”** means that portion of every road on campus, excepting service roads, intended primarily for use of motor vehicles and includes the entry way to a parking lot, pay parking lot, and access lanes within parking lots and pay parking lots.

**Service area**

**2.42 “Service Area”** means an area designated for delivery trucks and service vehicles for loading and unloading purposes.

**Service road**

**2.43 “Service Road”** means that portion of every road on campus primarily for use of authorized service vehicles.

**Service vehicle**

**2.44 “Service Vehicle”** means a university owned motor vehicle or a motor vehicle leased by the university which is identified by a university crest affixed to it, or a motor vehicle that displays a valid and subsisting service permit issued by the university under these bylaws.

**Sessional Lecturer**

**2.45 “Sessional Lecturer”** means a person who is hired by the University of Saskatchewan to teach on a “per course basis”.

**Skateboard**

**2.46 “Skateboard”** means any board with attached wheels that is ridden in a standing or crouched position and propelled by foot.

**Student**

**2.47 “Student”** means any person enrolled at the university on a full or part-time basis or enrolled at an affiliated or federated college on the campus.

**Traffic**

**2.48 “Traffic”** means pedestrians, ridden or herded animals, motor vehicles, bicycles, skateboards and other conveyances, whether singly or together.

**Traffic sign**

**2.49 “Traffic Sign”** means any sign, signal, marking or other device placed, painted or erected for the guidance, regulation, warning, direction or prohibition of traffic and parking.

**University**

**2.50 “University”** means the University of Saskatchewan as defined in *The University of Saskatchewan Act, 1995, S.S. 1995, c.U-6.1*.

**University owned vehicle**

**2.51 “University Owned Vehicle”** means a motor vehicle owned by the university and identified by a university crest affixed to it.

**University service stall**

**2.52 “University Service Stall”** means a parking stall specifically designated for parking a university vehicle only as defined in section 2.51.

**Unlawfully parked**

**2.53 “Unlawfully Parked”** means a motor vehicle on campus which is:

(a) including, but not limited to, impeding or obstructing traffic or emergency vehicles, blocking the movement of parked vehicles, occupying a reserved or disabled parking spot, parked in a non-designated area, in contravention of a parking sign or signs of a parking lot, placed or parked as to cause a hazard or obstruction on any road or any other place, or in violation of any other bylaw within these bylaws;

(b) otherwise lawfully parked on campus with the owner or operator of the motor vehicle operator having unpaid parking fines or outstanding violations pursuant to these bylaws, or, being found liable or duly convicted or having outstanding fines pursuant to *The Summary Offences Procedure Act, 1990* (as amended).

**Unlicensed motor vehicle**

**2.54 “Unlicensed Motor Vehicle”** means any motor vehicle that is not displaying valid license plates with current and valid validation stickers in the manners prescribed by sections 192 and 193 of *The Traffic Safety Act* or is not validly registered under the laws of any other lawful jurisdiction.

**Violation ticket**

**2.55 “Violation Ticket”** means a notice of violation.

**Visitor**

**2.56 “Visitor”** means any person other than a student or faculty and staff member.

**Visitor stall**

**2.57 “Visitor Stall”** means any stall in a loading zone, metered zone, pay station zone, time limited stall or pay parking stall designated for a visitor.

**Other definitions**

**2.58** Any words not defined herein shall have the meaning ascribed to them in *The Traffic Safety Act* or any amendments thereof.

### 3 PEDESTRIANS

#### Right of way

**3.1** Pedestrians have the right-of-way in parking lots and at all pedestrian crossings and on roads with no paralleling pedestrian walks provided they walk on the left side facing the traffic.

#### Crossing

**3.2** Pedestrians shall yield the right-of-way when crossing a road other than at a pedestrian crossing.

#### No riders

**3.3** No person shall stand on a road for the purpose of soliciting a ride from the operator of a motor vehicle.

#### Waiting on curb

**3.4** Pedestrians waiting for traffic to pass shall stand on the curb or pedestrian walk.

#### Boarding

**3.5** Except in the case of bicycles, no person shall step off or board a motor vehicle or attempt to step off or board a motor vehicle while it is in motion.

#### Traffic direction

**3.6** Pedestrians shall comply with any applicable traffic directions indicated on any traffic sign or given by any peace officer or parking enforcement officer.

### 4 BICYCLES

#### Two abreast

**4.1** No Person shall ride a bicycle on a road on the left side of any two other persons riding bicycles abreast on that road except for the purpose of passing.

#### Passengers

**4.2** No person riding a bicycle shall carry an additional person thereon except in the case of a bicycle equipped or designed for the carriage of more than one person.

#### Stunting

**4.3** Every person operating a bicycle shall have at least one hand on the handle bars at all times, and no person operating a bicycle shall perform or engage in any acrobatic or other stunt.

#### Right-hand side

**4.4** Subject to section 4.1, every person riding a bicycle shall ride as close as possible to the right hand curb but this shall not apply when the rider is approaching an intersection and indicates an intention to turn left from a direct line by giving a visible signal. Every person operating a bicycle on a pedestrian sidewalk shall, except when overtaking and passing a pedestrian or bicyclist proceeding in the same direction, operate the bicycle to the right of the center of any such pedestrian sidewalk.

#### Bicycle stand

**4.5** Bicycle parking is permitted only in areas specifically designed by the presence of bicycle parking racks or stands. Without limiting the generality of the forgoing; bicycle parking is prohibited within two metres of any building entrance or exit; on any stairway; on any egress or ingress ramp; on any loading dock; on any lawn or landscaped area; on any handrail, tree, shrubbery, door, signpost, lamp post, telephone post, parking meter, or other object not maintained or designed for the purpose of securing bicycles; in any lobby, hallway, or room of any building unless the area is specifically designated by the president for bicycle storage or parking.

#### Seizure of bicycle

**4.6** A peace officer or parking enforcement officer may impound a bicycle for any contravention of these bylaws or if it is abandoned. A bicycle will be considered abandoned when it has been continuously locked or left unattended in one location longer than seven (7) days. The owner may claim the seized bicycle with proof of ownership and after payment is made for any outstanding violations and seizure costs. Any bicycle impounded and unclaimed for ninety (90) days shall be dealt with as lost or unclaimed personal property, and will be disposed of by the Department of Protective Services. If it is necessary to circumvent any locking device to impound a bicycle found standing, parked or stored in violation of these bylaws, the university is not responsible for any damage or loss to such locking devices or bicycles, or for replacement of such locking devices.



**Hours of operation**

4.7 No person shall operate a bicycle during the period from one-half hour after sunset to one-half hour before sunrise, or at any other time when conditions of poor visibility exists, unless such bicycle is equipped with and displays an operating head lamp together with a red rear light or reflective device.

**Horn or bell**

4.8 No person shall operate a bicycle on campus which is not equipped with a bell or horn capable of emitting sound audible under normal conditions for a distance of not less than thirty-five (35) metres.

**Right-of-way**

4.9 Bicycles operated on any sidewalk or pedestrian path shall yield the right-of-way to all pedestrian traffic.

**Rate of speed**

4.10 No person shall operate a bicycle at a speed greater than is reasonable and safe in the circumstances, or so as to startle, endanger, or interfere with any other person.

**Passing and overtaking**

4.11 Every person operating a bicycle upon any sidewalk, trail or lawn area shall sound a horn or bell prior to overtaking and passing any pedestrian or bicyclist proceeding in the same direction upon any such sidewalk, trail or lawn area.

**Crossing roadways**

4.12 When a bicycle is proceeding from a pedestrian sidewalk or lawn area and crossing a road or service road, the bicycle shall yield the right-of-way to any pedestrian traffic, and to any vehicular traffic on the road, and where crossing a road along with pedestrian traffic, the bicycle operator will dismount and walk through the crosswalk.

**Racing**

4.13 A person shall not operate a bicycle on a road, service road or pedestrian walk in a contest of speed, nor shall they operate a bicycle without due care and attention.

**Skateboarding**

4.14 Skateboards shall be limited to use as a means of transportation only. No person shall perform or engage in any acrobatic or other stunt with a skateboard.

**Identification of operator**

4.15 Any person, who contravenes sections 4.1 to 4.14, will provide lawful identification to any peace officer or parking enforcement officer on demand.

## **5 OPERATION OF MOTOR VEHICLES**

**Splashing pedestrians**

5.1 When water, mud or slush is lying on a street, the operator of a motor vehicle shall drive on the street in a manner so as not to splash any pedestrian; or project dirt or water at or onto any pedestrian or other motor vehicle by spinning tires or accelerating quickly.

**Sufficient distance**

5.2 Every operator driving a motor vehicle behind another moving motor vehicle shall preserve a sufficient distance to be able to stop without accident in the event the leading motor vehicle stops.

**Starting and turning**

5.3 Any operator of a motor vehicle, before starting or turning from a direct line, shall signal their intentions and ensure that such movement can be made in safety.

**Entering traffic**

5.4 The operator of a motor vehicle entering the flow of traffic from a standing position at the curb shall yield the right-of-way to other motor vehicles using the road.

**Backing up**

5.5 No person shall back a motor vehicle around a corner at any time; or back a motor vehicle along any road, except when reasonably necessary.

**Backing up warning**

**5.5.1** An operator of a motor vehicle, before backing, shall give ample warning of their intention to do so, and shall not back up unless such movement can be made without interfering with other traffic and can be made without injury to persons or property.

**Obstructing traffic**

**5.6** No operator shall drive or stand a motor vehicle upon any road or service road in such a manner as to block, obstruct, impede or hinder traffic thereon. Where the obstruction is unavoidable due to mechanical failure, the operator will not be in breach of this section, provided proper measures to clear the faulty motor vehicle from the road are taken immediately.

**Entering intersection**

**5.7** No operator of a motor vehicle shall enter an intersection unless there is sufficient space to accommodate the passage of the motor vehicle without obstructing traffic.

**Cruising**

**5.8** No operator of a motor vehicle for hire shall solicit business while travelling on a road; nor shall an operator or passenger of any motor vehicle annoy any person by soliciting or enticing any person to the motor vehicle.

**No U-turns**

**5.9** No operator driving a motor vehicle shall make a u-turn or turn a motor vehicle around on any road or intersection.

**Towing and pushing**

**5.10** No person shall tow more than one motor vehicle upon any road, and the connection must be so arranged that the towing motor vehicle and the towed motor vehicle are separated by no more than two (2) metres.

**Pushing speed**

**5.10.1** No person shall push any motor vehicle on any road at a speed greater than thirty (30) kilometres per hour.

**Maximum speed**

**5.11** Unless otherwise posted, no operator shall drive a motor vehicle on any road or service road at a speed greater than forty (40) kilometres per hour.

**Off road**

**5.12** No operator of a motor vehicle other than a bicycle or skateboard shall drive on any surface other than a road, service road or parking lot, unless permission has been obtained from the president.

**Barricades**

**5.13** No operator driving a motor vehicle shall drive through or enter upon any road or portion thereof which is roped off, barricaded or indicated by a notice or sign as being closed.

**Snowmobiles**

**5.14** No person shall drive a snowmobile on campus.

**Wheel construction**

**5.15** Motor vehicles fitted with wheels or appliances which are of such a type that would cause damage to road surfaces shall not be driven on any road unless written permission has been obtained from the president.

**Covering of loads**

**5.16** No person shall operate any motor vehicle transporting ashes, garbage, trade waste, refuse or debris of any kind or description whatsoever, along or over any road unless the load is covered and securely fastened in such a manner as to prevent it or any portion of it falling from the motor vehicle.



**Spilt material**

**5.17** No person shall allow anything to fall from a motor vehicle onto any property of the university. Should any material being transported be spilled, whether innocently or negligently, it shall immediately be removed by the person transporting such material so that the university property shall be in as clean and usable a state as before the material was spilled. If the person transporting the material does not immediately remove such material, the university may remove it and charge the cost of doing so to the owner of such material, the owner of the motor vehicle transporting such material, or the operator of the motor vehicle, all of whom will be jointly and severally liable for such cost and damages sustained to the university from the spill.

**Dangerous goods**

**5.18** No operator shall travel on university property with dangerous goods in excess of the allowable quantity, without express written permission from the president. No operator shall stop a motor vehicle conveying dangerous goods on campus except where loading and unloading, in compliance with the directions of a traffic signal or sign, in compliance with the directions of a peace officer or parking enforcement officer, or with express written permission from the president. No operator shall convey dangerous goods on university property except between the hours of 9:00 a.m. to 4:00 p.m. Monday to Friday, except statutory holidays, unless written permission is obtained from the president. The movement of dangerous goods shall be governed by the regulations of the *Transportation of Dangerous Goods Act (Canada)* and *The Dangerous Goods Transportation Act (Saskatchewan)*. The owner of the dangerous goods, the owner of the motor vehicle transporting them, and the operator are jointly and severally liable for the delivery of the dangerous goods, and in the event of a spill the owner of the dangerous goods, the owner of the motor vehicle transporting the dangerous goods and the operator are jointly and severally liable for such clean-up cost and other associated damages.

**Littering**

**5.19** No person shall throw, cast or distribute in or upon any motor vehicle, road, sidewalk, landscaped area, or any other property of the university any hand bills, cards or other advertising matter whatsoever; and except by written consent of the president, no person shall either themselves or through another person, put, place or leave lumber, building material, goods, wares, merchandise or thing of any kind whatsoever upon, or in any way directly or indirectly encumber, obstruct, injure or foul any roadway, sidewalk, landscaped area or any property of the university; and nor shall any person throw glass, bottles, or any other material on any road, pedestrian walk, landscaped area or other property of the university.

**6 PARKING, STANDING OR STOPPING****Parking permitted**

**6.1** Parking of a motor vehicle is permitted only in designated areas. Permit bearing motor vehicles may park in visitor stalls providing the time limit is observed and the fee paid.

**Permit bearing motor vehicle**

**6.1.1** A permit bearing motor vehicle may be parked in the manner and location designated on the permit.

**30 cm from curb**

**6.2** Unless any on-street parking stall or loading zone is otherwise posted, no operator shall park a motor vehicle other than parallel with the curb, and with the right hand wheels of the motor vehicle within thirty centimetres of the curb, nor shall any operator park, stand or stop a motor vehicle in an on-street parking stall or a loading zone so that any part of it projects into a road.

**90 degrees to curb**

**6.2.1** Unless any Parking Stall within a Parking Lot is otherwise marked, no Operator shall park a Motor Vehicle in any Parking Lot other than 90 degrees to the Curb and with the bumper of the vehicle no less than 30 cm from the Curb.

**Nose-in parking – LPR Lot**

**6.2.2** In addition to the requirements set out in section 6.2.1, no operator shall park a motor vehicle in any LPR parking lot other than nose-in.

**Time limit**

**6.3** No operator shall park a motor vehicle beyond the time limit specified by the traffic sign or the time limit specified on their valid permit for the location.

**Meter violation**

**6.3.1** Any motor vehicle parked in a metered stall is illegally parked if the meter timer indicates “Violation” or “Time Expired”, or “Out of Order” or “fail” or “00:00”.

**Pay station zone violation**

**6.3.2** No Operator shall park a motor vehicle in a parking stall within a pay station zone longer than the amount of time purchased for that parking stall.

**Double parking**

**6.4** No operator shall double-park any motor vehicle.

**No stopping on campus roads**

**6.5** No operator shall stop a motor vehicle (excepting buses for the purpose of loading and unloading passengers) on campus roads, except when necessary to avoid collision, conflict with other traffic or in compliance with the directions of a parking enforcement officer, peace officer or traffic sign.

**No parking – non-designated area**

**6.6** No operator shall park any motor vehicle in an area not designated for parking (such as, but not limited to, landscaped areas, undeveloped areas, roads, service roads, and sidewalks). Written permission to park in a non-designated area must be obtained from the president.

**No parking – non-permit bearing motor vehicle in reserved lot**

**6.6.1** No operator shall park a non-permit bearing motor vehicle in a parking lot during the reserved period specified on the traffic sign at that parking lot, and in accordance with the conditions outlined in sections 6.13 and 6.14.

**Unauthorized use of electrical outlet**

**6.6.1.1** No operator shall plug a motor vehicle into an electrical outlet for which they are not authorized to do so, or for which they have not paid the fee, nor shall they plug in any device with a greater wattage than is authorized. Electrical outlets shall not be altered or tampered with.

**Engine running at loading docks or where prohibited**

**6.6.1.2** No operator of a motor vehicle shall leave the engine running while loading or unloading goods at any loading dock or any location prohibited by a sign.

**No parking – bus stop**

**6.6.2** No operator shall park, stand or stop any motor vehicle other than a bus in a bus stop.

**No parking – fire hydrant**

**6.6.3** No operator shall park a motor vehicle within three (3) metres of a fire hydrant except for the purpose of loading or unloading and then only provided the operator remains at the wheel of the motor vehicle at all times ready to move the motor vehicle when required.

**No parking – fire lane**

**6.6.3.1** An operator shall not park a motor vehicle anywhere within a designated Fire Lane, nor the entrance and exit of a parking lot or any access lanes within a parking lot. In an emergency, this section shall not apply to police, fire, ambulances and university service vehicles.

**No parking – obstruct pedestrian crossing**

**6.6.4** No operator shall park a motor vehicle so as to obstruct a pedestrian crossing.

**No parking – left wheel to curb**

**6.6.5** No operator shall park a motor vehicle with the motor vehicle’s left hand side to the curb.

**No parking – stall boundaries**

**6.6.6** Where parking stall boundaries are indicated by painted lines, a meter, pole, sign, or other device, no operator shall park a motor vehicle other than entirely within the boundary of a parking stall.

**No parking – stall occupied**

**6.6.7** No operator shall park a motor vehicle in a metered stall if the stall is already occupied by another motor vehicle. If two or more motor vehicles are parked in a single metered stall parking spot, a peace officer or parking enforcement officer shall have sole discretion to decide which motor vehicle(s) are parked in a non-designated area and subject to a violation ticket. The peace officer shall view which motor vehicle appears to have arrived at the metered stall first and/or which motor vehicle’s front or rear right wheel is more closely adjacent to the parking meter.

**No parking – disabled parking**

**6.6.8** No operator shall park a motor vehicle, or encroach in any way, on a space identified as a disabled person's parking stall, or park any motor vehicle or encroach in any way on a disabled person's ramp, unless it is displaying a province of saskatchewan disabled person's placard, or a university permit for a person with a disability permit, or a person with a disability placard issued by a lawful jurisdiction, provided such parking is in accordance with the conditions on the sign and the time limit posted.

**No parking – unlicensed motor vehicle**

**6.6.9** No operator shall park a motor vehicle upon campus unless the motor vehicle is a registered motor vehicle.

**No parking – license plate not legible/visible**

**6.6.9.1** No operator shall park a registered motor vehicle upon campus while displaying a license plate that is not distinctly visible and legible to a parking enforcement officer, nor shall any operator park a registered motor vehicle upon campus in such a manner that the license plate would not be distinctly visible and legible to a parking enforcement officer.

**No parking – propane motor vehicle**

**6.6.10** No operator shall park a propane-fueled motor vehicle within an indoor enclosed parking garage or indoor loading dock.

**No parking – hooded meters**

**6.6.11** Where a meter hood has been placed over a meter indicating either, "Reserved", "No Parking" or "Disabled Parking", no operator shall park a motor vehicle at the hooded meter unless a valid permit is displayed on the motor vehicle which allows parking at that location.

**No parking – abandoned vehicle**

**6.6.12** No operator shall park a motor vehicle in any location for longer than 72 hours unless permission has been obtained from the President.

**Contractors**

**6.7** Motor vehicles owned by construction firms under contract to the university may be exempted from the provisions of section 6.6 if permission has been obtained from the president.

**Opening of doors**

**6.8** No person shall open a door of a motor vehicle on the side exposed to moving traffic unless and until it is reasonably safe to do so, nor shall any person leave a door of a motor vehicle open on the side exposed to moving traffic for a period of time longer than necessary to load and unload passengers.

**Repair of motor vehicle**

**6.9** No operator shall wash, service, or repair a motor vehicle on university property except in the case of emergency repairs, or where written permission has been obtained from the president.

**Uncoupled trailers**

**6.10** No person shall leave a trailer or tractor-trailer unattached to the motor vehicle used for moving it on any road, service road, visitor stall, bus stop, parking lot or any other place unless permission has been obtained from the president.

**Special parking**

**6.11** Special parking permits will be issued by Parking Services and the fees for such permits will be as set forth in Appendix B – Fees, Charges and Expenses.

Special Parking Permits will be issued for the following purposes:

(1) **University Vehicle Permit** – will be issued for university-owned or leased motor vehicles and will allow the parking of the motor vehicle in a university service stall.

(2) **Service Vehicle Permit** – will be issued for privately-owned motor vehicles that are used regularly to carry out university functions and which fall under the definition of service vehicle. This permit allows parking of the motor vehicle in a university service stall. This permit is issued to the owner of a motor vehicle, provided the motor vehicle is already a permit bearing motor vehicle on campus. Application for a service vehicle permit for a private motor vehicle is to be in writing, explaining the use to be made of the motor vehicle, and submitted to Parking Services through the office of the Dean or Senior Administrative Head. Fees and conditions will be determined from time to time by the president.

**Note:** Private motor vehicles with a service vehicle permit are not to be parked in a university service stall for more than two (2) consecutive hours.

(3) **Contractor Permit** – will be issued for motor vehicles owned by a contractor or its employees under contract to the university and working on campus and will allow parking of the permit bearing motor vehicle in the area designated on the permit. Fees and conditions will be determined from time to time by the president.

(4) **Special Events Permit** – will be issued for short courses, conferences, seminars, workshops and other special events and will allow parking of the motor vehicle in the area designated on the permit. Fees and conditions will be determined from time to time by the president.

(5) **Guest Permit** – will be issued to distinguished visitors to the campus. This permit will allow parking of the permit bearing motor vehicle in the area designated on the permit. Fees and conditions will be determined from time to time by the president.

(6) **Meter Smart Park Cards** – will be available through Parking Services. The issue of these cards is restricted to the discretion of Parking Services. The time limit posted on the traffic sign in a metered zone must be observed. Fees and conditions will be determined from time to time by the president.

(7) **Meter Hooding** – parking meters may be hooded to reserve a space or spaces. Fees and conditions will be determined from time to time by the president.

**Removal of permit – sold vehicle**

**6.12** When a motor vehicle is sold, the permit holder shall remove the permit from the motor vehicle.

**Lost or stolen permit**

**6.12.1** In the event a permit is lost or stolen, the permit holder must provide proof that this has been duly reported to the Department of Protective Services or any other law enforcement agency.

Fees and conditions for replacement permits will be determined from time to time by the president.

If the original permit is found and the replacement permit is returned to Parking Services, a refund may be applied for, and may be given, at the discretion of Parking Services.

**Removal of expired permit**

**6.12.2** All university permits which are no longer valid shall be removed from the motor vehicle.

**Affixing of permit**

**6.13** The permit shall be affixed or so attached to the motor vehicle according to the instructions printed on the permit or provided with the permit.

**Invalid permit**

**6.14** All permits are issued subject to observance of the terms and conditions and bylaws applicable. Where permits are required a permit shall be invalid:

- (a) after the day of expiration, or if no expiration date is visible;
- (b) when it has been altered;
- (c) when it is not affixed to the vehicle in general accordance with section 6.13 hereof;
- (d) when it has been cancelled or revoked in accordance with the terms and conditions,
- (e) when the permit has been reported lost or stolen;
- (f) when the owner disposes of the vehicle;
- (g) when the vehicle is parked other than as designated on the permit;
- (h) when the permit has been sold or sublet contrary to section 6.14.1 herein;
- (i) when the information supplied by the applicant was false, misleading or unsubstantiated;
- (j) where an applicant obtains more than one parking permit;
- (k) where it is determined that the applicant does not have a valid registered motor vehicle in the Province of Saskatchewan or other legal jurisdiction;
- (l) where payment was made by cheque and the cheque is returned by the financial institution;
- (m) when the permit has been used in breach of these bylaws;
- (n) when it is a forged permit;
- (o) where the prescribed fee for the permit has not been paid in full.

**Sale of permit for gain**

**6.14.1** Permits issued by Parking Services in accordance with these bylaws may not be sold or traded for gain.

**Invalid permit – Forgery**

**6.14.2** No person shall make or use forged permit. The owner of a permit who allows their permit to be used to make a forged document will have their permit cancelled.

**Metered parking – enforced to signs**

**6.15** Metered parking will be enforced as specified by the traffic sign.

**Metered parking – payment**

**6.15.1** Upon parking a motor vehicle in a metered stall or pay station zone, payment must be made as indicated on the meter and as specified in Appendix B – Fees, Charges and Expenses.

**Metered parking – additional information required**

**6.15.2** In addition to the requirements set out in section 6.15.1, the operator of a motor vehicle parked in a metered stall (where they intend to pay via the mobile electronic payment application) or a pay station zone shall forthwith enter the license plate number of the motor vehicle and, if using the mobile electronic payment application, the location ID number, in accordance with the instructions on the pay station or within the mobile electronic payment application. Incorrect entry of the motor vehicle's license plate or the location ID number shall result in it being deemed that payment was not made for the parking stall.

**Metered parking – valid permit**

**6.15.3** Under no circumstances does a permit extend privileges to park in a metered stall unless specifically designated on the permit or as noted herein.

**Pay parking**

**6.16** Pay parking is available in pay parking lots and is subject to fees as set out in Appendix B – Fees, Charges and Expenses and as indicated on the traffic sign. Electronic parking equipment lots will be operated in accordance with the time periods as specified by the traffic signs and as approved from time to time by the president. During the hours of operation, on entry to the lot, the operator is required to stop and obtain a pay parking ticket from either the attendant or the automated ticket dispenser. The vehicle operator, on exiting from the lot, is required to stop and submit the pay parking ticket to either the attendant or the automated pay station and pay the required fee. Failure to stop and pay the fee or submit the pay parking ticket is a violation. The assessed fine is in addition to the accumulated parking charges to be paid.

**Pay parking – anti-pass back**

**6.16.1** No person shall share or allow their authorized permit to be used in aiding a second or subsequent vehicle(s) from exiting or attempting to exit the pay parking lot without paying.

**Pay parking - tailgate**

**6.16.2** No operator of a motor vehicle shall exit a pay parking lot before allowing the gate to fully close after the previous vehicle.

**Additional penalties**

**6.17** Any operator of a motor vehicle unlawfully parked is subject to an additional fine as listed in Appendix A – Penalties after two (2) hours from the time the previous violation ticket was issued.

**Tampering with meter or electronic parking equipment**

**6.18** No person shall deposit or cause to be deposited in any parking meter or electronic parking equipment any substitute for a coin of Canada, or deface, damage, tamper or impair the working of any parking equipment, including, but not limited to parking meters, meter pole, electronic parking pay station, pass card reader, ticket dispenser or pay parking lot gate.

## **7 TRAFFIC CONTROL**

**Crossing new painted lines**

**7.1** No person shall willfully drive over or walk on a newly painted line indicated by traffic signs.

**Interference with traffic signs**

**7.2** No person shall willfully deface, alter, move, obstruct or interfere with any traffic sign or parking meter.

**Unauthorized signs**

**7.3** No person shall erect or maintain any traffic warning or directional sign unless written permission has been obtained from the president. Any unauthorized signs will be removed without notice.

**Direction of traffic signs**

**7.4** No person shall disobey any applicable instructions or directions indicated on any traffic sign unless otherwise directed by a parking enforcement officer or a peace officer.

**Directions of parking enforcement officer or peace officer**

**7.5** Every person shall comply with any directions given by a parking enforcement officer or a peace officer pursuant to these bylaws.

## **8 ENFORCEMENT**

**Authority**

**8.1** This bylaw will be enforced by peace officers and parking enforcement officers.

**Placing of tickets**

**8.1.1** No person, other than a peace officer or a parking enforcement officer shall place a violation ticket on any motor vehicle; and no person, other than the owner or operator of a motor vehicle, shall remove a violation ticket from a motor vehicle.

**Chalking tires**

**8.1.2** Any peace officer or parking enforcement officer may place an erasable chalk mark on the tread face of a tire in order to determine the time said motor vehicle has been parked and neither the parking enforcement officer nor the university shall incur any liability for doing so.



**Emergency authority**

**8.2** In case of fire or other emergency, or in order to expedite traffic, or safeguard pedestrians, or prevent accidents or meet any unforeseen conditions requiring traffic control, any parking enforcement officer or any peace officer is authorized to direct traffic in such a manner as may be necessary whether or not in conformity with the provisions of these bylaws.

**Temporary closing of roads**

**8.3** Any portion of a road may be temporarily closed to vehicular traffic by the president.

**Violation ticket**

**8.4** A violation ticket may be issued by any parking enforcement officer or peace officer to any operator or owner of a motor vehicle, bicycle, or to a pedestrian, or to any other person who is in violation of any of the provisions of these bylaws.

**Issuing of violation ticket**

**8.5** Where a person commits or is alleged to have committed an offense for which a fixed penalty is listed in Appendix A – Penalties, or otherwise violated these bylaws, Parking Services, the university, a peace officer or parking enforcement officer shall;

- (a) provide a violation ticket to a person or operator, or, attach to that person's or operator's motor vehicle in such a manner that is visible. The violation ticket shall be substantially in the form as may from time to time be approved by the president;
- (b) send a violation ticket via mail to the registered address of the owner of the motor vehicle where there is electronic, video, or other evidence to corroborate a violation of these bylaws, but it is impractical or impossible for a parking enforcement officer, or peace officer to place the violation ticket on the motor vehicle at the time of the violation.

**Payment of penalties**

**8.6** Any person who contravenes or fails to comply with any of the provisions of these bylaws for which a specific penalty is provided may pay to Parking Services between the hours of 8:30 a.m. and 4:30 p.m. Monday through Friday, excepting statutory holidays, in Canadian dollars, the amount specified in Appendix A for the violation, providing that payment must be made within a period of fourteen (14) days from the proper issuance of the violation ticket. If payment is made within such time and accepted then the person shall not be liable for prosecution for breach of these bylaws under the provisions of section 8.6.1 hereof. For payment received within fourteen (14) days from the proper issuance of the violation ticket, the Board of Governors may, by resolution, allow the Parking Service's employees to accept a lesser payment.

**Failing to pay penalties**

**8.6.1** If any person who contravenes or fails to comply with any of these bylaws for which a penalty is provided, and fails to pay the sum specified within the time allowed under section 8.6 hereof, then the sum shall be recoverable and enforceable by civil proceedings, or, through summary conviction proceedings under *The Summary Offences Procedure Act, 1990*, either before a presiding Justice of the Peace or a Judge or Justice of the Courts of Saskatchewan.

**Late payment fee – after conviction**

**8.6.1.1** Where the owner of a vehicle has been convicted under *The Summary Offences Procedure Act, 1990*, and payment has not been received after 30 calendar days, the university may assess a late payment fee equal to the amount of the original violation.

**Owner liability**

**8.6.2** The owner of a motor vehicle is liable for any violation of these bylaws and outstanding violations incurred by the owner or authorized operator of the owner's motor vehicle in accordance with section 100 of *The University of Saskatchewan Act, 1995*, as amended.

## **9 GENERAL**

**Administration**

**9.1** The Board of Governors hereby appoints the president to administer these bylaws.

**Administration of signs**

**9.1.1** The Board of Governors hereby appoints the president to authorize the erection of traffic signs that are deemed necessary for the proper carrying out of the provisions of these bylaws.

**Administration of zones, time limits and bus stops**

**9.1.2** The Board of Governors hereby appoints the president to establish bus stops, loading zones, metered zones and pay station zones on such roads, in such places, and in such numbers as it shall determine to be necessary. The president shall establish the time limits or other conditions of use and same shall be designated by traffic signs for the said bus stops, loading zones, and metered zones.

**Obstruct free passage**

**9.2** No person shall obstruct the free passage of traffic on any pedestrian walk or road without written permission of the president.

**Parades**

**9.3** No parade or procession shall be held without the permission of the president.

**Parades – closing of roads**

**9.3.1** The president is hereby empowered to barricade and obstruct whatever roads deemed necessary during the passage of any parade or procession and to divert traffic to whatever roads are deemed advisable. During any parade or procession all pedestrians not taking part therein shall be restricted to the use of the pedestrian walks and except with the written permission of the president, all parades must assemble and proceed on the right side of the road and not interfere with traffic proceeding from the opposite direction.

**Horse riding**

**9.4** No person shall ride a horse or drive a horse-drawn vehicle on any pedestrian walk or in any landscaped area.

**Camping**

**9.5** No person shall camp overnight on university property either in a tent, trailer, camper or motor home without permission of the president.

**Removal, impounding, towing, storage and disposal**

**9.5.1** In the event a motor vehicle is unlawfully parked, any parking enforcement officer or peace officer may remove, tow, immobilize by whatever means, or otherwise store the said motor vehicle in the designated motor vehicle compound.

**Towing cost and storage**

**9.5.2** Where a parking enforcement officer or peace officer has removed, towed, immobilized, and/or stored a motor vehicle pursuant to section 9.5.1 hereof, it may be impounded by the university until the cost of the removal and storage are paid, together with such outstanding violations levied under and pursuant to these bylaws, in which case the motor vehicle shall be released to the owner or a duly authorized agent after such ownership has been verified.

**Sale of stored vehicles**

**9.5.3** If the cost of immobilizing, towing, removal, impoundment, and storage and such fines levied as described in Appendix A – Penalties and Appendix B – Fees, Charges and Expenses, of these bylaws, are not paid within the period of thirty (30) days from the date of the removal, the university may recover same from the owner of the motor vehicle by legal action in a court of competent jurisdiction, or sale of the motor vehicle by public auction, or pursue all other remedies available to it under *The Summary Offences Procedure Act, 1990*.

**Liability for seizure and storage of vehicles**

**9.5.3.1** The university is not liable for any loss or damage to a motor vehicle or to the contents of a motor vehicle which is seized and sold pursuant to this section.

**Dispersal of recovery from sale**

**9.5.4** The proceeds of the sale shall be applied in payment of:

- (a) the cost of immobilization;
- (b) the cost of seizure of the motor vehicle;
- (c) the cost of advertising the sale, the auctioneer's fees and other reasonable costs of the sale including solicitor's costs;
- (d) any and other applicable costs as described in Appendix B;
- (e) any fines levied and outstanding violations under and pursuant to these bylaws which fines remain unpaid;
- (f) the claim of any lien holder or any party claiming a security interest under and pursuant to the provisions of *The Personal Property Security Act* (Saskatchewan).

If that person does not apply for the surplus within thirty (30) days from the date of the sale, the surplus shall be handed over to a solicitor entitled to practice law within the Province of Saskatchewan to be kept in a special trust account for three hundred and sixty-five (365) days after which, if that person does not claim it, the surplus shall be forfeited to the University of Saskatchewan and shall be transferred to the general revenue account of the university and shall form part thereof.

**No removal of liability by seizure**

**9.5.5** The immobilization or removal of any motor vehicle under this section shall not relieve the owner or operator of any liability under any other section of these bylaws for any violation for which the owner would otherwise be liable prior to the removal of the motor vehicle.

**Interference with removal**

**9.6** No person shall attempt to prevent the immobilization or removal of any motor vehicle or in any manner interfere with the removal of any motor vehicle.

**Penalties**

**9.7** The penalty for breach of any of the preceding clauses and sections shall be the sum set out in Appendix A – Penalties, attached hereto, plus any fees, charges, and expenses as set out in Appendix B – Fees, Charges and Expenses attached hereto, and other applicable fees as mentioned in these bylaws.

**General penalty**

**9.8** Any person who contravenes or fails to comply with any of these provisions of the bylaws for which no specific penalty is provided in Appendix A – Penalties, shall be liable on summary conviction to a penalty of not less than \$100 and not more than \$2,000.00 in the case of an individual; and \$5,000.00 in the case of a corporation; recoverable and enforceable with costs by summary conviction proceedings before a Saskatchewan court or Justice of the Peace, and upon default of payment, the terms of imprisonment in accordance with the provisions of *The Summary Offences Procedure Act, 1990*.

**Revisions and effective date**

**9.9** The Traffic Bylaws may be revised from time-to-time by the Board of Governors. These bylaws and revisions thereto shall come into force and take effect after the date of their publication in *The Saskatchewan Gazette*.

**10 APPENDIX A AND B****APPENDIX A****10.1 PENALTIES**

<b>Section</b>	<b>Violation</b>	<b>Penalty</b>
<b>3.1</b>	Right-of-Way	50.00
<b>3.2</b>	Crossing	50.00
<b>3.3</b>	No Riders	50.00
<b>3.4</b>	Waiting on Curb	50.00
<b>3.5</b>	Boarding	50.00
<b>3.6</b>	Traffic Direction	50.00
<b>4.1</b>	Two Abreast	50.00
<b>4.2</b>	Passengers	50.00
<b>4.3</b>	Stunting	50.00
<b>4.4</b>	Right-hand Side	50.00
<b>4.5</b>	Bicycle Stand	50.00
<b>4.7</b>	Hours of Operation	50.00
<b>4.8</b>	Horn or Bell	50.00
<b>4.9</b>	Right-of-Way	50.00
<b>4.10</b>	Rate of Speed	50.00
<b>4.11</b>	Passing and Overtaking	50.00
<b>4.12</b>	Crossing Roadways	50.00
<b>4.13</b>	Racing	50.00
<b>4.14</b>	Skateboarding	100.00
<b>5.1</b>	Splashing Pedestrians	50.00
<b>5.2</b>	Sufficient Distance	50.00
<b>5.3</b>	Starting and Turning	50.00
<b>5.4</b>	Entering Traffic	50.00
<b>5.5.1</b>	Backing Up	50.00
<b>5.5.2</b>	Backing Up Warning – Unsafe to do so	50.00
<b>5.6</b>	Obstructing Traffic	50.00
<b>5.7</b>	Entering Intersection	50.00
<b>5.8</b>	Cruising	50.00
<b>5.9</b>	No U-turns	50.00
<b>5.10</b>	Towing and Pushing	50.00
<b>5.10.1</b>	Pushing Speed	50.00
<b>5.11</b>	Maximum Speed	100.00 + \$1 per km over posted speed

<b>Section</b>	<b>Violation</b>	<b>Penalty</b>
<b>5.12</b>	Restricted Area	50.00
<b>5.13</b>	Barricades	50.00
<b>5.14</b>	Snowmobiles	50.00
<b>5.15</b>	Wheel Construction	50.00
<b>5.16</b>	Covering of load	250.00**
<b>5.17</b>	Spilt Material	250.00
<b>5.18</b>	Dangerous Goods	250.00
<b>5.19</b>	Littering	250.00
<b>6.2</b>	30 cm from Curb	50.00
<b>6.2.1</b>	Nose-in Parking	50.00
<b>6.2.2</b>	Nose-In Parking – LPR Lot	50.00
<b>6.3</b>	Time Limit	50.00
<b>6.3.1</b>	Meter Violation	50.00*
<b>6.3.2</b>	Pay Station Zone Violation	50.00*
<b>6.4</b>	Double Parking	50.00
<b>6.5</b>	No Stopping on Campus Roads	50.00
<b>6.6</b>	Non-designated Area	50.00
<b>6.6.1</b>	Parking Lot/Stall	50.00
<b>6.6.1.1</b>	Unauthorized use of Electrical Outlet	100.00
<b>6.6.1.2</b>	Engine running at loading dock where prohibited	50.00
<b>6.6.2</b>	Bus Stop	50.00
<b>6.6.3</b>	Fire Hydrant	50.00
<b>6.6.3.1</b>	Fire Lane	50.00
<b>6.6.4</b>	Obstruct Pedestrian Crossing	50.00
<b>6.6.5</b>	Left-hand Side	50.00
<b>6.6.6</b>	Stall Boundaries	50.00
<b>6.6.7</b>	Stall Occupied	50.00
<b>6.6.8</b>	Disabled Parking	100.00
<b>6.6.9</b>	Unlicensed Motor Vehicle	50.00
<b>6.6.9.1</b>	License Plate Obscured	50.00
<b>6.6.10</b>	Propane Motor Vehicle	250.00
<b>6.6.11</b>	Hooded Meter	50.00
<b>6.6.12</b>	Abandoned Vehicle	50.00
<b>6.8</b>	Open Door	50.00
<b>6.9</b>	Repair of Motor Vehicles	50.00
<b>6.10</b>	Uncoupled Trailers	50.00

Section	Violation	Penalty
6.14.1	Sale of Permit for Gain	250.00
6.14.2	Forging permits	250.00
6.16	Pay Parking	250.00
6.16.1	Anti pass back	250.00**
6.16.2	Tailgate	250.00**
6.17	Additional Penalty	50.00
6.18	Tamper with Meter or Pay Lot Equipment	250.00
7.1	Crossing New Painted Lines	50.00
7.2	Interference with Traffic Signs	50.00
7.3	Unauthorized Signs	50.00
7.4	Directions of Traffic Signs, except where Specific Penalty Apply	50.00
7.5	Directions of Parking Enforcement Officer or Peace Officer	100.00
9.2	Obstruct free passage	50.00
9.4	Horse Riding	50.00
9.5	Camping	100.00
9.6	Interference with Removal	250.00
	The Board of Governors authorizes, in accordance with the Traffic Bylaws, Parking Services' employees, or other person in charge of Parking Services to accept the sums of \$30.00 or \$100 in payment of penalties listed in the revised Appendix A – Penalties, respectively as 50.00* or 250.00** for payments that are received by the Parking Services Office up to fourteen (14) calendar days from the date of issue. At the discretion of Parking Services an administration fee may be accepted in lieu of the fine.	

## APPENDIX B

### 10.2 FEES, CHARGES AND EXPENSES

#### Removal, impounding and storage

##### 10.2.1

1. Fees, charges and expenses will be levied and imposed on the owner or operator of any motor vehicle that is removed and stored pursuant to the provisions of section 9.5.1. Fees, charges and expenses may be levied for any one or combination of the following:

- straight tow;
- dolly transfer tow;
- pickup of motorcycle, motor scooter, or any other motor vehicle that cannot be towed;
- storage of vehicle per day following the first thirty six (36) hours.



2. Where any motor vehicle requires services such as immobilization or additional facilities beyond those listed in 10.2.1(1) for its proper handling, the fees, charges and expenses of such shall be added to the charges of 10.2.1(1).

3. The fees, charges and expenses of this section shall be determined by resolution of the president as required.

#### **Metered parking**

**10.2.2** The president may from time to time determine the fees for metered parking. Where the word “nickel”, “dime”, “quarter”, “loonie” or “toonie” appears on a meter, it shall mean a five cent, ten cent, twenty-five cent, one dollar or two dollar coin, respectively, of Canada.

#### **Pay-parking**

**10.2.3** The president may from time to time determine the fees for pay-parking lots.

#### **Special parking permits**

##### **10.2.4**

1. University Vehicle Parking Permit – the parking fee and heater plug fee to be charged for a university vehicle permit is to be the same as that for a reserved faculty and staff permit with like facilities. The permit may be transferred to another motor vehicle but is not refundable.
2. Service Vehicle Permit – fees and conditions will be determined from time to time by the president.
3. Contractor Permit – fees and conditions will be determined from time to time by the president.
4. Special Events Permit – fees and conditions will be determined from time to time by the president.
5. Guest Permit – fees and conditions will be determined from time to time by the president.
6. Parking Meter Permit – fees and conditions will be determined from time to time by the president.
7. Meter Hooding – parking meters may be hooded to reserve a space or spaces. Fees and conditions will be determined from time to time by the president.

### APPENDIX C

## **11 LEGAL DESCRIPTION OF PROPERTY**

	<b>Civic Address and/or General Location</b>	<b>Legal Description</b>	<b>Parcel Number</b>
<b>11.1</b>	Approx. 20 acres in Silverspring on east side of Central Ave.	Blk/Par A, Plan 86S45475 Ext 0, as described on Certificate of Title 86S45475(1)	119031072
<b>11.2</b>	Approx. 67 acres surrounding Regional Psychiatric Centre	SE 11-37-5-3 Ext 127, as described on Certificate of Title 81S35988	131676420
<b>11.3</b>	Approx. 65 acres occupied by Regional Psychiatric Centre	Blk/Par B – Plan 76S21090 Ext 0, as described on Certificate of Title 77S01466CNV	119031106
<b>11.4</b>	Approx. 137 acres with Beef Research Unit, north of Circle Drive	NW 2-37-5-3 Ext 2, as described on Certificate of Title 02SA09568	145103239
<b>11.5</b>	Approx. 155 acres west of Beef Research Unit at north-west corner of Attridge Ave. and Central Ave.	NE 2-37-5-3 Ext 0, as described on Certificate of Title 81S35703	131666766
<b>11.6</b>	Approx. 158 acres north of CPR tracks and west of old Preston Ave.	Blk/Par A, Plan 77S27535 Ext 3, as described on Certificate of Title 77S27536	131960763

	<b>Civic Address and/or General Location</b>	<b>Legal Description</b>	<b>Parcel Number</b>
11.7	Approx. 14 acres directly south and bordering Circle Drive, west of old Preston Ave.	Blk/Par Y, Plan 85S28041 Ext 0, as described on Certificate of Title 86S12794	131598142
11.8	Approx. 39 acres north of 115th St., east of Preston Ave., and south of CPR tracks	SW 2-37-5-3 Ext 3, as described on Certificate of Title 02SA09568	145103251
11.9	Road allowance for 115th St. (if it were to be extended) between Preston Ave. and Circle Drive	36-5-3 Ext 79, as described on Certificate of Title 02SA02681 description 79	120670219
11.10	Approx. 6.64 acres at 101 Perimeter Road – Canadian Light Source (Synchrotron)	Blk/Par CLS – Plan 101859767 Ext 0	154018874
11.11	Approx 102 acres for north portion of main campus between Preston Ave. and River (south and west of Innovation Place)	Blk/Par D – Plan 77S27535 Ext 3, as shown on Plan 101859767	154018885
11.12	Approx. 77 acres for Innovation Place	Blk/Par C – Plan 77S27535 Ext 3, as shown on Plan 101832803	153289301
11.13	Approx. 130 acres between 108th St. and 115th St. and between Circle Drive and Preston Ave.	NW 35-36-5-3 Plan 101866518 Ext 0	154367073
11.14	Approx. 0.07 acres north of College Dr. – west of 25th St. Bridge (West portion of “triangle”)	Blk/Par E – Plan 90S27703 Ext 1, as described on Certificate of Title 90S27704	131597668
11.15	Land parcel north of College Dr. – east of 25th St. Bridge (center of “triangle”)	SE 33-36-5-3 Ext 0, as described on Certificate of Title 81S35663	156377841
11.16	Approx. 0.72 acres in narrow parcel adjacent to College Dr. (east portion of “triangle”, extended from Clarence Ave.)	Blk/Par A – Plan 101320849 Ext 141, as described on Certificate of Title 81S35665	135939303
11.17	Approx. 1 acre adjacent to and north of College Dr.	Blk/Par A – Plan 101911193 Ext 0	162089051
11.18	Parcel adjacent to and north of College Dr.	Lot Q, Plan G859 Ext 0, as described on Certificate of Title 70S00387	144949607
11.19	Approx. 0.33 acre parcel adjacent to and north of College Dr.	Blk/Par X – Plan CM2265 Ext 0, as described on Certificate of Title 70S09998	120170090
11.20	Approx. 1.08 acres adjacent to and north of College Dr. (west of Wiggins Rd.)	Blk/Par K – Plan G573 Ext 0, as described on Certificate of Title 69S12168	120170168
11.21	Approx. 0.25 acres adjacent to and north of College Dr. (at Wiggins Rd.)	Blk/Par L – Plan G573 Ext 0, as described on Certificate of Title 69S12168	120170179
11.22	Approx. 0.32 acres at 1315 College Dr. – parcel adjacent to and north of College Dr. (east of Wiggins Rd.)	Blk/Par M – Plan G573 Ext 0, as described on Certificate of Title 77S23397	120170180

	<b>Civic Address and/or General Location</b>	<b>Legal Description</b>	<b>Parcel Number</b>
11.23	Approx. 0.16 acres at 1337 College Dr. – parcel adjacent to and north of College Dr.	Blk/Par N – Plan G573 Ext 0, as described on Certificate of Title 69S12170	120170203
11.24	Parcel adjacent to and north of College Dr.	Lot O, Plan G859, as described on Certificate of Title 70S00387	144949595
11.25	Approx. 0.14 acres adjacent to and north of College Dr.	Blk/Par 15A – Plan G194 Ext 0, as described on Certificate of Title 70S09997	144933835
11.26	Parcel adjacent to and north of College Dr.	Lot S, Plan G859 Ext 0, as described on Certificate of Title 70S00387	144949629
11.27	Approx. 0.14 acres adjacent to and north of College Dr.	Blk/Par 16A – Plan G194 Ext 0, as described on Certificate of Title 70S09997	144933846
11.28	Approx. 141 acres of Main Campus land (west)	SW 34-36-5-3 Ext 0, as described on Certificate of Title 95S02880(1)	120300488
11.29	Approx. 155 acres of Main Campus land (east)	SE 34-36-5-3 Ext 2, as shown on Plan 101859767	154018896
11.30	Approx. 10 acres at north-east corner of 108th St. and Preston Ave.	SW 35-36-5-3 Plan 101866518 Ext 3	154367028
11.31	Approx. 119 acres between 108th St. and College Dr. and between Circle Drive and Preston Ave.	SW 35-36-5-3 Plan 101866518 Ext 2	154367039
11.32	Approx. 1.37 acres at north-west corner of College Dr. and Circle Drive	Blk/Par H – Plan 101865225 Ext 0	154369200
11.33	Approx. 32 acres of land in Sutherland	LSD 7-35-36-5-3 Ext 148, as described on Certificate of Title 86S44155, description 148	136165552
11.34	Approx. 13 acres of land in Sutherland	LSD 2-35-36-5-3 Ext 148, as shown on Plan 101865225	154369198
11.35	Approx. 146 acres north of 14th St., south of College Dr., east of Cumberland Ave., and west of Preston Ave. (College Quarter)	NE 27-36-5-3 Ext 1, Plan 101832803	153289288
11.36	Approx. 156 acres located north of 14th St., south of College Dr., and east border of Preston Ave.	NW 26-36-5-3 Ext 1, Plan 101832803	153289266
11.37	Approx. 52 acres located north of 14th St. and west border of Circle Drive	NE 26-36-5-3 Ext 0, as described on Certificate of Title 93S12331	120302356
11.38	Approx. 5.11 acres north of 14th St. and west border of Circle Drive (narrow strip)	Blk/Par G – Plan 101865225 Ext 0	154369165
11.39	Approx. 1.94 acres at 3311 Fairlight Dr. (West Winds Primary Health Care Facility)	Lot D – Blk/Par 582 – Plan 101857316 Ext 0	154071974

UNIVERSITY OF SASKATCHEWAN  
TERMS AND CONDITIONS FOR USE OF PARKING LOTS

APPENDIX D

## 12.1 APPLICATION

### Application

The terms and conditions shall apply to the parking of all permit bearing motor vehicles within the parking lots of the University of Saskatchewan. When a parking permit has been purchased and for as long as the permit is valid, the terms and conditions shall apply and form part of the Traffic Bylaws.

## 12.2 DEFINITIONS

### Definitions

All definitions of the University of Saskatchewan Traffic Bylaws apply to the terms and conditions as if they were written as part hereof.

## 12.3 PERMITS

### Application

**12.3.1** Faculty and staff shall apply to Parking Services for a permit and enter into a parking contract if they wish to park their vehicle, except a bicycle, in a parking lot. Permits will be issued in accordance with the priorities set forth in Schedule A. Permits will not be issued for motorized toboggans or motor vehicles longer than seven metres. Permits will not be issued to applicants who do not have a registered motor vehicle in the Province of Saskatchewan or other lawful jurisdiction.

### Application form

**12.3.2** Faculty and staff applying for a permit shall be prepared to identify themselves, complete and sign the application "Space Request" form, and pay the prescribed fee as set forth in Schedule B. By signing the application form, the applicant has entered into an agreement with the university and will comply with the Terms and Conditions for Use of Parking Lots.

Students will be assigned a spot in a parking lot in accordance to the conditions outlined in section 12.6.3 and must provide a valid student card when accepting their parking lot permit.

### Renewal

**12.3.3** A permit for a faculty and staff parking stall or lot will be renewed if the renewed permit can be issued in accordance with Schedule A.

### Parking stall permit

**12.3.4** Parking stall permits are generally issued to allow the parking of a permit bearing motor vehicle in the stall as designated on the permit. The stalls are reserved as noted in section 12.4.1.

### Parking lot permit

**12.3.5** Parking lot permits are issued to allow the parking of a permit bearing motor vehicle in the lot designated on the permit. Lots are reserved as noted in section 12.4.1.

### Sessional lecturers

**12.3.5.1** Parking Services and CUPE 3287 will jointly administer sessional lecturers' parking. Assignment of stalls will be on a time-share basis.

### Disabled parking

**12.3.6** Persons with a disability may apply to Parking Services for a disabled permit. Medical documentation is required to verify the degree of disability and to access the length of time for which the disability is expected to last. Applicants who have an authorized placard issued by the authority in their jurisdiction, may be exempt from providing medical documentation. Parking Services reserves the right to require independent medical assessment.

### Affixing of permits

**12.3.7** The permit shall be affixed or attached to the vehicle according to the instructions printed on the permit or provided with the permit by Parking Services.

**Invalid permit**

**12.3.8** All permits are issued subject to observance of the terms and conditions and bylaws applicable. Where permits are required a permit shall be invalid:

- (a) after the day of expiration, or if no expiration date is visible;
- (b) when it has been altered;
- (c) when it is not affixed to the vehicle in general accordance with section 12.3.8 hereof;
- (d) when it has been cancelled or revoked in accordance with the terms and conditions;
- (e) if the permit has been reported lost or stolen;
- (f) when the owner disposes of the vehicle;
- (g) when the vehicle is parked other than as designated on the permit;
- (h) when the permit has been sold or sublet contrary to section 12.4.7 herein;
- (i) when the information supplied by the applicant was false, misleading or unsubstantiated;
- (j) where an applicant obtains more than one parking permit;
- (k) where it is determined that the applicant does not have a valid registered motor vehicle in the Province of Saskatchewan or other legal jurisdiction;
- (l) where payment was made by cheque and the cheque is returned by the financial institution;
- (m) when the permit has been used in breach of the traffic bylaws;
- (n) when it is a forged permit;
- (o) where the prescribed fee for the permit has not been paid in full.

**Lost or stolen permit**

**12.3.9** In the event a permit is lost or stolen, the permit holder must provide proof that this has been duly reported to the Department of Protective Services or any other law enforcement agency.

Fees and conditions for replacement permits will be determined from time to time by the president.

If the original permit is found and the replacement permit is returned to Parking Services, a refund may be applied for and may be given at the discretion of Parking Services.

**Refund**

**12.3.10** Application for a refund may be made to Parking Services. All applicable refunds will be issued on a pro-rated basis. There may be an additional administrative charge for this service. The first and last months will not qualify for a refund.

**Revoked permit**

**12.3.11** Parking Services reserves the right to revoke the issuance or refuse the sale of a parking permit under the following conditions:

- (a) misrepresentation or providing false information at the time of purchase;
- (b) possession of a fraudulent permit;
- (c) flagrant disregard of the bylaws.

**12.4 OPERATION OF PARKING LOTS****Reserved parking hours**

**12.4.1** Except where otherwise posted, reserved parking lots are reserved 24 hours. In lots where night parking permits are required, they will be required September 1 to April 30, Monday to Thursday, 17:00 hours to 22:00 hours.

**U Lot reserved parking hours**

**12.4.2** U Lot parking stalls are reserved 24 hours per day.

**Motorcycle parking**

**12.4.3** Motorcycles are to be parked in the area that has been designated for them.

**Electrical service**

**12.4.4** Parking stalls that are rented with electrical outlets will be energized as required by weather conditions.

**Disabled**

**12.4.5** Parking for people with a disability will be designated according to need. Other stalls may be designated for use by disabled persons on an as-required basis in accordance with Schedule A.

**Encroachment**

**12.4.6** No person shall park a permit-bearing vehicle in such a manner so as to encroach on any adjacent stall.

**Sale of permit**

**12.4.7** Permits may not be sold for profit or gain.

**Misuse or theft of electrical services**

**12.4.8** No person shall:

- (a) connect electrical devices to an outlet other than the electrical outlet provided in the stall in which the permit bearing motor vehicle is allowed to be parked;
- (b) alter or in any way tamper with the electrical outlet;
- (c) connect any device to the electrical outlet with a greater wattage than specified in the application form, as set forth in section 6.6.1.1 of the Traffic Bylaws.

**Temporary closure**

**12.4.9** Where it is necessary to close parking lots or stalls for such operations as snow removal, maintenance or other valid activities, signs shall be erected and strictly enforced and shall have absolute priority over parking privileges granted herein. If possible, vehicles displaced will be assigned other locations in accordance with Schedule A.

**12.5 GENERAL****Administration**

**12.5.1** The Board of Governors hereby appoints the president to administer these terms and conditions for the use of parking lots.

**Liability**

**12.5.2** Any motor vehicle parking, operated, or driven on campus, including all parking lots, shall be solely at the risk of the owner or operator. The university assumes no liability for damage to, or theft from, a motor vehicle parked, located or driven on campus, or, any damage caused by an owner or operator's motor vehicle to a third party motor vehicle.

**Cancellation of parking privileges**

**12.5.3** Parking Services will retain the right to suspend parking privileges of any person who does not adhere to the terms and conditions contained herein, subject to appeal as outlined in section 12.5.4.

**Grievance**

**12.5.4** Permit holders may lodge a grievance with the parking committee. The grievance must be submitted in writing.



**Reserved stall occupied by others**

**12.5.5** If the operator of a permit-bearing motor vehicle finds their designated stall occupied by an unauthorized vehicle, it is the operator's responsibility to park the permit-bearing motor vehicle either:

- (a) in a metered stall without payment of fee; or
- (b) in the student parking lots (E, S or Y lots).

If the actions set out in (a) or (b) are followed, it is imperative that the permit holder advise Parking Services as soon as possible, advising that their designated stall is occupied, where they have parked, and provide their name, permit number and vehicle license plate number. The telephone call must be made at the time of the event so the complaint may be properly logged.

If action (a) is followed and the vehicle is ticketed while in the metered stall or student lot, send the ticket to Parking Services within 72 hours, with a note requesting cancellation and indicating that Parking Services had been duly notified at the time of the incident. If no record of this event exists, the ticket may not be cancelled.

**Offending vehicle**

**12.5.6** The unauthorized vehicle in the parking stall will be issued with a violation as set out in the Traffic Bylaw, section 6.6.1. Towing of an illegally parked vehicle from a parking stall will not normally be undertaken unless the vehicle has been parked for a period of at least two hours or prior to that time, if there is sufficient justification for its removal at the discretion of Parking Services.

**Special parking**

**12.5.7** The university reserves the right under special or unusual circumstances to appropriate parking lots or portions thereof to provide parking for special functions that are authorized by the university.

**Reassignment**

**12.5.8** Notwithstanding anything herein, vehicles assigned to any parking stall or lot may be reassigned to other parking stalls or lots if the former is required as a construction site or for other just reasons. Vehicles displaced will be assigned to other parking locations in accordance with Schedule A.

**Revisions**

**12.5.9** The parking terms and conditions may be revised from time to time by recommendation of the Parking Committee and the approval of the Board of Governors.

**12.6 SCHEDULE A – PRIORITY FOR ASSIGNMENT OF PARKING STALLS AND LOTS****Service vehicles**

**12.6.1** Notwithstanding anything herein set out, the university reserves the right to assign parking stalls for use by "service vehicles."

**Parking lot assignments**

**12.6.2** Parking shall be assigned in accordance with the following priorities:

- (a) persons with a disability;
- (b) the president, provosts, vice presidents, (vice provosts), university secretary, associate vice presidents and deans or Executive Directors of university colleges, schools and institutes;

(c) faculty and staff:

(i) faculty and staff will be assigned to available parking on the basis of years of service at the university;

For retired faculty and staff, the assignment of parking privileges will be at the discretion of Parking Services;

(ii) faculty and staff whose parking stall or lot is closed in accordance with section 12.5.8 or whose assigned work has been transferred to another zone of the campus may transfer to another location with equivalent facilities if available. When more than one member is transferred at the same time, priority for available parking will be given on the basis of years of service at the university. Those not receiving equivalent assignment at that time will be given top priority for reassignment;

(iii) parking for faculty and staff who are going on a leave of absence will have parking reassigned to them on their return. If they require their stall during their leave, they must request retaining the stall at the time of the leave. All parking privileges revert to Parking Services during leaves. Written notification prior to leave and prior to return are required by Parking Services. Should the lot or stall be taken out of service during the leave, the member will be given priority in obtaining an equivalent stall or lot as if not on leave and according to the years of service at the university.

**Parking lot assignment**

**12.6.3** Assignment for parking will be in accordance with the following priorities:

(a) students on the basis of an online student sale until the total lot capacity of designated student lots are reached;

(b) faculty and staff in reserved lots or stalls on the basis of years of service at the university. Except where otherwise arranged with Parking Services, all faculty and staff will use payroll deduction for payment of fees. Parking Services will automatically deduct the parking fee from the faculty or staff member until Parking Services is notified that the parking is no longer required;

(c) parking permits may be issued provided that all faculty and staff which have more seniority and have applied for a permit have been offered parking. Renewal of said permit is not automatic but rather must again meet the previously stated criteria.

**12.7 SCHEDULE B – Parking Fees**

**Parking fees**

**12.7.1** Parking fees will be determined from time to time by the President.

**APPROVED BY:**

Greg Fowler,  
Chairman, Board of Governors,  
University of Saskatchewan.

Beth Bilson,  
Secretary, Board of Governors,  
University of Saskatchewan.

Date: March 20, 2018.