

## **TRANSITION TEAM WEEKLY PROJECT UPDATE**

***Week of June 5, 2017***

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This weekly update will provide ongoing information related to the project work underway to transition the health system to a single provincial health authority. On occasion this update will include information about work tied to health system restructuring, but not directly related to transition team functions. A date for the creation of the new Saskatchewan Health Authority is still to be determined, but is currently anticipated for fall 2017.

### **GENERAL INFORMATION:**

The transition team is working closely with colleagues from across Regional Health Authorities (RHAs), Ministry of Health and partner agencies. To provide more information on the work taking place to transition to the Saskatchewan Health Authority, specific work streams will be highlighted in upcoming weekly updates. This week, the focus is on Corporate Services.

### **CORPORATE SERVICES WORK STREAM:**

This work stream is focused on bringing together representatives from the following 10 service lines across all RHAs to begin to collaborate on a provincial approach for each service line. These represent the largest corporate service lines that will require advance coordination to ensure a seamless transition and to prepare for the future.

- Clinical Engineering
- Food and Nutrition
- Environmental/Housekeeping
- Facility Management
- Internal Audit/Legal/Enterprise Risk Management/Insurance and Claims Management (includes Emergency Preparedness Planning)
- Health Information Management (including Privacy)
- Human Resources
- Communications
- Finance (includes Payroll)
- Supply Chain

There are two key areas of work that these service lines are focused on:

1. Identifying and delivering on “must do” tasks to ensure a seamless transition to the new Saskatchewan Health Authority; and
2. Preparing for the future transformation work ahead that will occur over time after the new Saskatchewan Health Authority is launched.

Some service line leaders have identified a number of “must do” tasks, while others are more focused on planning for the future. The “must do” tasks vary by service line, but common activities include identifying essential policies or procedures that need to be standardized prior to the start-up of the Saskatchewan Health Authority.

Other examples of specific “must do” tasks by service line include (but are not limited to):

- Human Resources and Finance leaders are defining the payroll processes for new staff hired into the Saskatchewan Health Authority, and confirming the existing payroll processes for current RHA staff;

- The Emergency Preparedness Planning team is defining a process to engage with a new Saskatchewan Health Authority executive in the event of an emergency situation;
- Communications representatives are considering strategies for a new website and how best to deliver internal communications for the new organization;
- Supply chain leaders are considering how to standardize their provincial item master lists and ensure they are well integrated into the Finance team's work to standardize a provincial chart of accounts; and
- The Insurance team is putting in place Director's and Officer's liability insurance for the Saskatchewan Health Authority.

As these teams begin to plan for the future, they are taking part in a facilitated session. Many of these sessions have already occurred, and all will be completed by the end of June. The goal of each session is to understand the current state for a specific service line across RHAs and prepare for the future under the Saskatchewan Health Authority by:

- getting to know one another and starting to create a provincial team;
- learning about how to manage personal resilience and lead through change;
- sharing current state information (roles, processes, functions and data/measures, successes, and risks);
- starting to identify what the improvement opportunities are for the service line under a provincial model; and
- identifying the work ahead to capitalize on those opportunities.

The input from the session helps to lay the foundation for each service line to prepare a high level plan that clearly outlines the current state across RHAs, and opportunities that lie ahead in the transition.

#### **MORE INFORMATION:**

- As work progresses, the transition team is committed to keeping you informed with regular updates.
- Visit [www.saskatchewan.ca/transforming-health](http://www.saskatchewan.ca/transforming-health).