

**SASKATCHEWAN SNOWMOBILE FUND**

**FINANCIAL STATEMENTS**

**For the Year Ended March 31, 2014**



## INDEPENDENT AUDITOR'S REPORT

To: The Members of the Legislative Assembly of Saskatchewan

I have audited the accompanying financial statements of the Saskatchewan Snowmobile Fund, which comprise the statement of financial position as at March 31, 2014, and the statement of operations and accumulated surplus and statement of cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards for Treasury Board's approval, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### *Auditor's Responsibility*

My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with Canadian generally accepted auditing standards. Those standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

### *Opinion*

In my opinion, the financial statements present fairly, in all material respects, the financial position of Saskatchewan Snowmobile Fund as at March 31, 2014, and the results of its operations and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

A handwritten signature in black ink that reads "Judy Ferguson".

Judy Ferguson, FCA  
Acting Provincial Auditor

Regina, Saskatchewan  
June 21, 2014

**Saskatchewan Snowmobile Fund  
STATEMENT OF FINANCIAL POSITION**

**STATEMENT 1**

**As at March 31**

	<b>2014</b>	<b>2013</b>
<b>FINANCIAL ASSETS</b>		
Cash	\$ 17,055	\$ 3,965
Accounts receivable (Note 7)	46,690	56,140
Investments (Note 4)	1,159,902	1,500,106
GST receivable	1,385	2,600
	<u>\$ 1,225,032</u>	<u>\$ 1,562,811</u>
 <b>LIABILITIES</b>		
Due to Saskatchewan Snowmobile Association Inc.	\$ 145	\$ 155,780
Accounts payable	6,863	15
	<u>7,008</u>	<u>155,795</u>
<b>Net Financial Assets</b>	<u>\$ 1,218,024</u>	<u>\$ 1,407,016</u>
 <b>Accumulated Surplus (Statement 2) (Note 8)</b>	<u>\$ 1,218,024</u>	<u>\$ 1,407,016</u>

(See accompanying notes to the financial statements)

**Saskatchewan Snowmobile Fund  
STATEMENT OF OPERATIONS AND ACCUMULATED SURPLUS**

**STATEMENT 2**

**Year Ended March 31**

	<b>2014</b>		<b>2013</b>
	<b>Budget (Note 5)</b>	<b>Actual</b>	<b>Actual</b>
<b>REVENUES</b>			
Transfer from General Revenue Fund – Ministry of Parks, Culture and Sport (Note 1)	\$1,265,180	\$1,433,460	\$ 1,631,490
Interest & other revenue	3,000	3,954	3,947
<b>Total Revenues</b>	<b>1,268,180</b>	<b>1,437,414</b>	<b>1,635,437</b>
<b>EXPENSES</b>			
Trail funding to clubs	1,001,695	1,348,956	930,705
Liability insurance	33,000	42,034	33,171
Administration	140,600	145,434	144,719
Travel and meetings	13,000	12,282	14,251
Marketing and promotion	22,710	31,286	27,726
Safety expenses	57,175	46,414	45,618
<b>Total Expenses (Note 6)</b>	<b>1,268,180</b>	<b>1,626,406</b>	<b>1,196,190</b>
Operating (Deficit) Surplus for the Year	-	(188,992)	439,247
Accumulated Surplus, beginning of year		1,407,016	967,769
Accumulated Surplus, end of year – to Statement 1		<u>\$1,218,024</u>	<u>\$ 1,407,016</u>

(See accompanying notes to the financial statements)

**Saskatchewan Snowmobile Fund  
STATEMENT OF CASH FLOWS**

**STATEMENT 3**

**Year Ended March 31**

	<b>2014</b>	<b>2013</b>
	<hr/>	<hr/>
Cash flows (used in) from operating activities:		
Receipts from General Revenue Fund – Ministry of Parks, Culture and Sport	\$ 1,442,910	\$ 1,623,440
Receipts of interest and other revenue	3,954	3,947
Payments to suppliers	(422,756)	(230,954)
Payments for travel and meetings	(12,282)	(14,251)
GST refund received	3,854	(135)
Transfers to clubs for trail funding	(1,342,794)	(930,705)
	<hr/>	<hr/>
	(327,114)	451,342
Cash flows from (used in) investing activities:		
Purchase of investments	(1,233,954)	(1,548,947)
Sale of investments	1,574,158	1,097,229
	<hr/>	<hr/>
	340,204	(451,718)
Net increase (decrease) in cash	13,090	(376)
Cash, beginning of year	<hr/>	<hr/>
	3,965	4,341
Cash, end of year	<hr/>	<hr/>
	\$ 17,055	\$ 3,965

(See accompanying notes to the financial statements)

**SASKATCHEWAN SNOWMOBILE FUND  
NOTES TO THE FINANCIAL STATEMENTS  
March 31, 2014**

**1. Legislative authority**

The Saskatchewan Snowmobile Fund (Fund) was established pursuant to section 20.7 of *The Snowmobile Act*. The Fund's purpose is to provide funding for designation, supervision, construction, maintenance, administration, control and operation of designated snowmobile trails. The Minister responsible for *The Snowmobile Act* appointed the Saskatchewan Snowmobile Association Inc. to administer the Fund as trail manager. The trail manager is responsible for establishing the trail funding allocation criteria for the distribution of the money in the Fund to the snowmobile clubs who maintain the trails.

Pursuant to an agreement with the Ministry of Parks, Culture and Sport, the Ministry is committed to provide yearly grants to the Fund. The existing agreement expired March 31, 2014 and a new agreement is being drafted. The grant is determined on the number of snowmobile registrations in the province multiplied by the permit fee described in *The Snowmobile Regulations, 1998*.

**2. Significant accounting policies**

These financial statements are prepared in accordance with Canadian public sector accounting standards as the fund is classified as an other government organization. A Statement of Changes in Net Financial Assets has not been prepared as the information is readily apparent from the financial statements. These statements do not include a Statement of Remeasurement Gains or Losses as the Fund has no activities that give rise to remeasurement gains or losses. As a result, the accumulated surplus is the same as its accumulated operating surplus. The following accounting principles are considered significant:

a) Tangible capital assets

Individual capital assets costing more than \$500 are capitalized.

b) Investments

Investments are recorded at cost.

c) Trail funding to snowmobile clubs

Trail funding to clubs is recorded as an expense when funding requests have been approved by the Board of Directors of the Saskatchewan Snowmobile Association Inc. and the clubs have met the eligibility criteria.

d) Revenue

Trail permit revenue is recognized as other revenue when the permit is issued.

Transfer from the General Revenue Fund – Ministry of Parks, Culture and Sport is recognized based on the annual snowmobile registration fees collected by Saskatchewan Government Insurance and remitted to the General Revenue Fund.

e) Use of estimates

These statements are prepared in conformity with Canadian public sector accounting standards. These standards require management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the period. Actual results could differ from those estimates. Differences are reflected in current operations when identified.

f) Application of New Accounting Standards

PS 3260 Liability for Contaminated Sites comes into effect for years beginning on or after April 1, 2014. This standard establishes how to account for and report a liability associated with the remediation of contaminated sites. The application of this standard will not have any effect on the financial statements of the Fund.

**3. Financial instruments**

The Fund's financial instruments include cash, accounts receivable, investments, accounts payable, GST receivable, and due to Saskatchewan Snowmobile Association Inc. Information about the fair value of investments is disclosed in Note 4. The fair value of the other instruments approximates their carrying value due to their immediate or short-term nature. Credit risk from the potential non-payment of accounts receivable is minimal because the Fund's receivable is from the General Revenue Fund – Ministry of Parks, Culture and Sport.

**4. Investments**

The Fund holds units in the RBC Canadian T-Bill Fund, which invests in high quality, short-term debt securities such as treasury bills. The RBC Canadian T-Bill Fund has no fixed interest rate and its returns are based on the success of the fund manager. The fair value of investments approximates their carrying value due to their short-term nature.

**5. Budget**

The budget was approved by the Board of Directors of the Saskatchewan Snowmobile Association Inc. on January 26, 2013.

## 6. Expense by Object

The Saskatchewan Snowmobile Association Inc. (SSAI) provides the Fund with administrative services. The cost for administrative services is based on the fee for services as outlined in the Memorandum of Understanding between the SSAI and the Saskatchewan Snowmobile Fund effective for the year ended March 31, 2014. Prior to the current year, the administrative services were based on the time SSAI staff spent to administer the Fund and reflected the Fund's share of accommodation, salaries, and some operating costs associated with administering the Fund.

	2014	2013
	Total	Total
Transfers	\$1,348,956	\$930,705
Administrative Services from SSAI	136,000	134,000
Travel and meetings	12,282	14,251
Postage	6,257	6,676
Printing	1,975	2,585
Professional Services	667	525
Salaries	-	354
Amortization	-	-
Office Supplies	334	370
Bank charges	201	208
Other goods and services	119,734	106,516
	<u>\$1,626,406</u>	<u>\$1,196,190</u>

## 7. Related parties

These financial statements include transactions with related parties. The Fund is related to all Saskatchewan Crown agencies such as ministries, corporations, boards and commissions under the common control of the Government of Saskatchewan. Also, the Fund is related to non-Crown enterprises that the Government jointly controls or significantly influences.

Routine operating transactions with related parties are recorded at agreed upon rates and are settled on normal trade terms. Accounts receivable includes \$46,690 (2013-\$56,140) from the General Revenue Fund – Ministry of Parks, Culture and Sport. In addition, the Fund pays Saskatchewan Provincial Sales Tax to the Saskatchewan Ministry of Finance on all its taxable purchases. Taxes paid are recorded as part of the cost of those purchases. Other transactions and amounts due to and from related parties and the terms of settlement are described separately in these financial statements and the notes thereto.



**8. Designated assets**

The Fund intends to pay, from the 2013-14 surplus, a transfer to clubs for trail funding in the amount of \$1,152,390. This amount is subject to Board approval and will be paid in the 2014-15 year.