

Industry Tip

Prior Notice Lease Continuance Reports Now Available

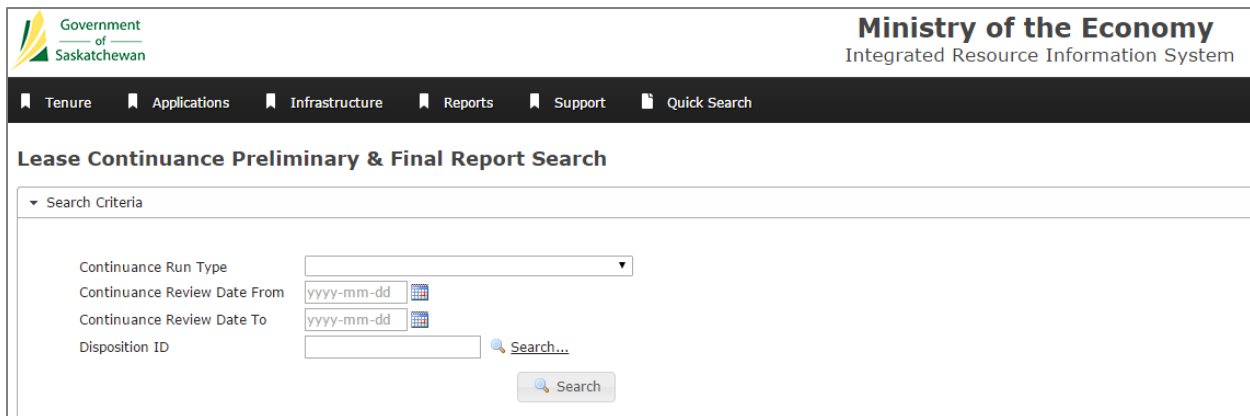
Date	Module/Application/Functionality	Notes
September 27, 2016	Petroleum Tenure	Initial release

To assist industry in managing their Crown disposition lease commitments, the Ministry of the Economy (ECON) has started to provide monthly continuance prior notice reports through IRIS. The September report is now available.

Business Associates (BA) are encouraged to thoroughly review their report and communicate any discrepancies with the continuance results to Petroleum Tenure Services at 1-844-787-8695 or petlands@gov.sk.ca.

Access Report

1. Log into [IRIS](#).
2. Select 'Reports' tab, then click on 'Tenure Disposition'. Click 'Preliminary and Final' under the 'Lease Continuance' heading. This opens the 'Lease Continuance Preliminary & Final Report Search' screen.



3. Select 'Lease Continuance (Preliminary Run)' from the 'Continuity Run Type' drop-down menu. You can complete the additional parameters to narrow your search results, but if you click 'Search' at this point, IRIS will return all the reports for your BA ID. The report includes all the leases you are either the lessee or the Confidential Designated Representative.
4. The report is available in both PDF and CSV (Microsoft Excel-friendly) formats.

5. Download and open the file to see your continuance prior notice reports.

Interpreting Reports

Prior notice reports represent continuance based on data within IRIS as it applies to the month the report is run.

The [Lease Continuance Review Guidelines](#) provide information on reasons why a lease may or may not be continued by ECON when the annual lease continuance process is performed on April 1.

Schedule for Prior Notice Reports

Prior notice reports are generally available after volumetric data from Petrinex is uploaded to IRIS, typically the third week of the month.

Questions?

If you have any questions or concerns, contact Petroleum Tenure Services at 1-844-787-8695 or petlands@gov.sk.ca.