

FORM C
[Section 6]

**Notice of Local Improvement Special Assessments
and Board of Revision Sitting to be Served on Owners
Pursuant to Subsection 33(2) of *The Local Improvements Act, 1993***

Owner's Name: _____

Address: _____

You are advised that:

1. The council of the _____ of _____
(class of municipality) (name of place) (R.M. number if applicable)

has had prepared a special assessment roll for the following local improvement:

Local Improvement

Number	Description of Work or Service	Timing	Location	From	To

and proposes to levy as a special assessment a part of the cost of this local improvement against lands owned by you at the following location:

Land to be Specially Assessed

Owner	Plan No.	Lot	Block	Subdivision	Civic Address

(if applicable)

or, where applicable:

(Portion of) Section _____ Township _____ Range _____ Meridian _____

2. The total cost of this local improvement is \$ _____. The owners' share of the
(total cost)

cost is \$ _____, and the municipality's share is \$ _____.
(amount of owners' share) (amount of municipality's share)

3. Your lands are proposed to be specially assessed at the rate of \$ _____
(rate or amount)

per _____, for a total cost for your lands at the above location of \$ _____.
(bases of) (total special assessment for lot)

4. This special assessment is payable in (either) _____

(describe method or methods in which special assessment is payable, that is a lump sum, prepayment or number of equal annual or other instalments)

in the amount(s) of \$ _____ . Interest charges at the rate of _____ %
(amount of) (applicable rate of interest)

per annum are included in calculating these amounts.

(If applicable)

5. This special assessment is calculated taking into account the following exemptions, reductions or adjustments authorized pursuant to *The Local Improvements Act, 1993*:

(Describe the exemption, reduction or adjustment, if any, and the amount of change in the special assessment resulting from this:

- *flankage exemption for corner lots,*
- *adjustments for sidewalk or curbing,*
- *paving,*
- *irregularly shaped lots,*
- *agreements for agricultural lands or railway right of way or station grounds,*
- *changes in circumstances,*
- *lots unfit for building purposes,*
- *other exemptions.)*

6. The special assessment roll is open for inspection at the office of the assessor of the municipality during regular office hours until _____ a.m. / p.m.,
(time)

on the _____ day of _____, 20____ ,
(date) (month) (year)

at _____ .
(location of office)

7. If you desire to appeal this proposed special assessment, an appeal in writing stating the grounds of the appeal must be received at the office of the assessor during regular office hours not later than _____ a.m./p.m., on the _____ day of _____, 20____ ,
(time) (date) (month) (year)

You may use the attached "Notice of Appeal" to file your intention to appeal your special assessment, if you wish to do so.

8. The Board of Revision will sit to hear any appeals of proposed special assessments received by the time and date indicated above at _____ a.m./p.m.,
(time)

on the _____ day of _____, 20____ ,
(date) (month) (year)

at _____ .
(location of sitting of Board of Revision)

Dated at _____ , Saskatchewan, this _____ day of _____, 20____ .
(name of place) (date) (month) (year)

Clerk or Administrator (as the case may be)

Notice of Appeal

To the Municipal Assessor:

I hereby appeal against the special assessment levied on the following land(s):

Plan No.	Lot	Block	Subdivision	Civic Address
<i>(if applicable)</i>				

or, where applicable:

(Portion of) Section: _____ Township _____ Range _____ Meridian _____

with respect to the _____ carried out at _____ .
(describe the local improvement) *(give location of local improvement)*

My reason(s) for appealing are: _____

Appellant's Signature

Appellant's Name:	Address:	
City/Municipality:	Province:	Postal Code:
Home Phone #:	Business Phone #:	
Fax #:	Cell #:	
Email address:		

Dated at _____, Saskatchewan, this _____ day of _____, 20_____.
(name of place) *(date)* *(month)* *(year)*