Integrated Resource Information System (IRIS)
Ministry of the Economy

Industry Tip

IRIS Inspections Module Enhancements

Date	Module/Application/Functionality	Notes
July 12, 2016	Inspections module	Initial release

Enhancements to the Inspections Module were recently implemented into IRIS.

1. Overview of Enhancements

- Industry can see if an inspection is the result of a landowner complaint.
- Industry can see if an inspection took place and whether the results are satisfactory.
- Industry can also view attachments provided by the inspector to document the condition of the location at the time of inspection.
- Contractor and Rig Number are now captured in the general information of a rig inspection.
- The overall wording of inspection item types is cleaned up. With the addition of new item types associated with general regulations, directives and guidelines, Inspectors can better define deficiencies correctly.
- Notifications are sent to Business Associates when something is added or changed to an inspection item.

- Industry can now attach video and miscellaneous files.
  - The 'Comments' field can be used to describe the attachment.
  - IRIS accepts .WMV, .MP4, .AVI, .MOV and .ASF video file formats.
  - Files can be up to 45 MB is size.
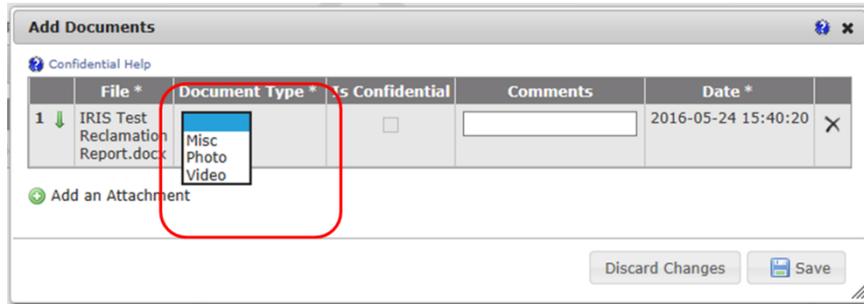
- Ability to apply for an extension to an inspection item due date (see Section 2).
- Enhanced search capabilities, including the ability to search by inspection number (see Section 3).
- Ability to generate on demand reports for your BA, including reports on what inspection items require action (see Section 4).

2. Applying for an Inspection Item Due Date Extension

1. Log into IRIS.
2. Select the 'Infrastructure' tab. Under 'Inspections' click on 'Item Search' to open the 'Inspection Item Search' screen. Enter relevant parameters to find the inspection item you are seeking an extension for.
3. On the 'Inspection Item' main page, click 'Apply for Extension.'

4. Complete the required fields (denoted by a red asterisk) and click 'Next'.

5. Add any attachments to support the extension request, if applicable. Click 'Next'.

6. Review application and click 'Submit'.
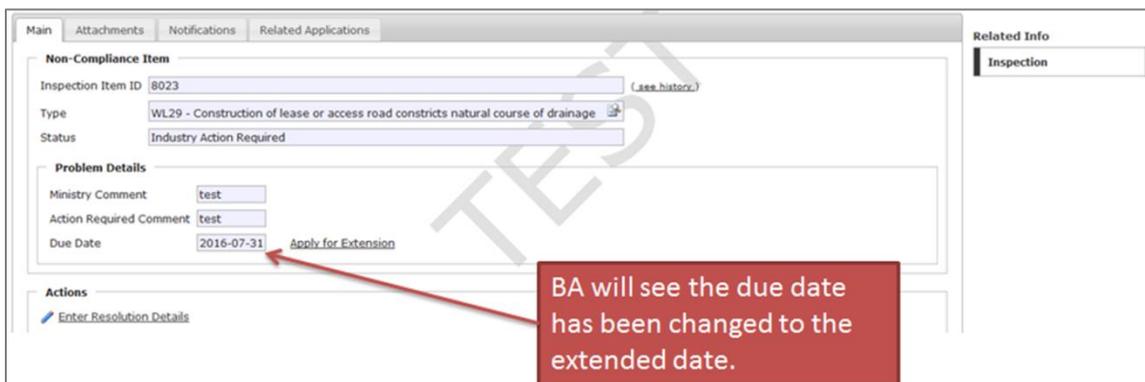7. Once the application is submitted, the user receives an on screen confirmation with an application submission number for future reference.

Following the Ministry of the Economy's (ECON) review, the BA receives the results through an IRIS Notification:

or

If the extension is approved, the new deadline is displayed on the 'Inspection Main Page':

The BA can apply for an additional extension provided the initial application was processed and approved by ECON.

The BA can also withdraw an application provided the initial application has not been processed by ECON:
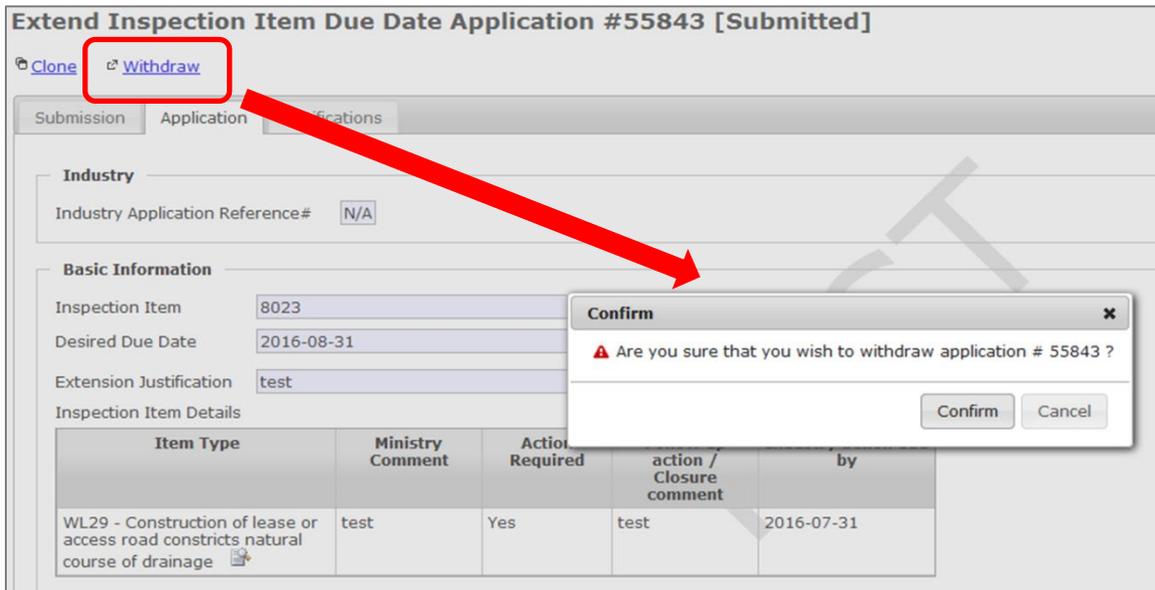
3. Enhanced Search Options

IRIS's 'Basic Search' function now enables users to search by 'Inspection #" and by 'Inspection Item #".
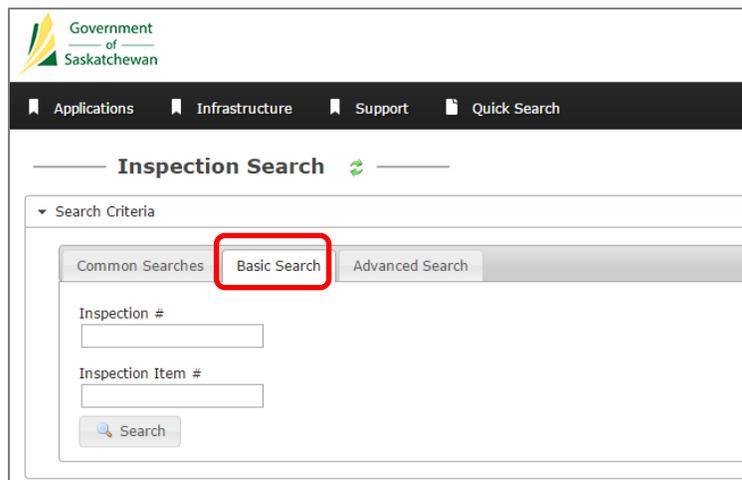
By using the 'Advanced Search', the user can search on multiple criteria to narrow down the search results:

4. Inspection Reports

An on-demand report can be run anytime to see inspection data for your BA.

1. Log into IRIS.
2. Select the 'Report' tab. Select 'Inspections' under the 'Infrastructure' header. This will open the 'Inspections Search Screen'.
3. Complete the filters to narrow the inspection items you wish to review.

4. Click 'View Report'. At the 'Report Results' screen, download the report.

Questions?

If you require additional information or have any concerns, contact Petroleum and Natural Gas Support at 1-855-219-9373 or PNG.support@gov.sk.ca.