

Account Number	Business Number	Electronic Due Date
Return Period		Non-Electronic Due Date

Legal Name: \_\_\_\_\_

Signature \_\_\_\_\_ Telephone Number \_\_\_\_\_

I certify the information contained herein is to the best of my knowledge accurate

- If no tax is due, a return must still be filed.
- Penalty and interest are applied to returns filed and paid after the the applicable due date based on the method received.



PST 2 20 01 999999999 00000000

**Total Sales**  
(Box A from Worksheet)

**Net Tax Collected**  
(Box B from Worksheet)

**Consumption Tax**  
(Box C from Worksheet)

**Net Tax Payable**  
(Box D from Worksheet)

**Account Balance**  
(Box E from Worksheet)

**Remittance Enclosed**  
(Box G from Worksheet)

<input type="text"/>				
<input type="text"/>				
<input type="text"/>				
<input type="text"/>				
<input type="text"/>				
<input type="text"/>				

Make payment payable to the Minister of Finance.  
Please print in blue or black ink.

**Amended Return** -This box must be checked to amend a return previously filed. The amended return must be a complete return identifying the total revised amount, not just the amended fields.

## SASKATCHEWAN PROVINCIAL SALES TAX RETURN WORKSHEET

△ Detach at the perforation and return the stub above with your new information. △

Account Number	Business Number	Return Period	Electronic Due Date	Non-Electronic Due Date	Last Payment Received	Last Return Processed:
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<b>STEP 1</b>	<b>Total Sales</b> ▶ Enter the total sales before taxes for the reporting period as listed in your records.	A <input type="text"/> Total Sales
<b>STEP 2</b>	<b>Net Tax Collected</b> ▶ Enter the tax collected on the sale of taxable goods and services for this period, net of any credits applied internally. For information on calculating and applying credits see the PST worksheet supplement on our website.	B <input type="text"/> Net Tax Collected
<b>STEP 3</b>	<b>Consumption Tax</b> ▶ Enter the total tax payable on goods and services for your own use that were taken from inventory or purchased from a supplier who did not charge you the tax, net of any credits applied internally. For information on calculating and applying credits see the PST worksheet supplement on our website.	C <input type="text"/> Consumption Tax
	<b>Net Tax Payable</b> ▶ Box B plus box C	D <input type="text"/> Net Tax Payable (B + C)
<b>STEP 4</b>	<b>Account Balance</b> (As of the date this form was printed.) Add if positive subtract if negative.	E <input type="text"/> Account Balance
	<b>Net Amount Payable</b> ▶ To file electronically visit our website at <a href="http://www.sets.saskatchewan.ca">www.sets.saskatchewan.ca</a>	F <input type="text"/> Net Amount Payable (D + or - E)
<b>STEP 5</b>	<b>Remittance Enclosed</b> ▶ If no tax is payable for this period, a "Nil" return must be filed by entering zeros in boxes B, C and D.	G <input type="text"/> Remittance Enclosed

△ Detach at the perforation and return the stub below with your new information. △

## Change Notification

**Business Closed:** (Check the box & provide details below)

Date of Closure: YYYYMMDD

Reason for Closure:

If business was sold, please provide details below.

Purchaser Name:

Purchaser Phone Number:

**Address /Name Change:** (Check the box & provide details below)

**Mailing**       **Location**       **Business Name**

Business Name (If Applicable):

Suite Number:  Street or Post Office Box

City:  Province:  Postal Code:

Phone Number: