



## Commercial Fuel Tax Refund Application

Name \_\_\_\_\_ From: 

DD	MM	YYYY

Address \_\_\_\_\_ 

DD	MM	YYYY

Postal Code 

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 Phone Number ( 

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Business Description \_\_\_\_\_

**Instructions for completing your Commercial Fuel Tax Refund application:**

- (1) Please list your fuel purchase on the reverse of this form and attach the original invoices to support your claim. Invoices must show quantity, unit price, fuel tax paid, total amount, purchaser's name and purchase date.
- (2) All refund applications are subject to audit. Records maintained must provide detailed information on the use of fuel being claimed for refund. Audit adjustments will be subject to penalty and interest.
- (3) Application may be submitted monthly or on a less frequent basis. No refund will be made for an application, with respect to a purchase, not received within 4 years of the actual payment of the tax.

**PART A - Refund Type**  
Please check ( ) the purpose for which the tax paid fuel was used.

(a) _____ As a direct ingredient in a manufacturing process where the finished product will be sold. No provincial Sales Tax calculation is required Product Manufactured _____	(c) _____ Clear diesel fuel purchased and stored in a single storage tank and a portion is subsequently used as heating fuel. Approved and registered in line meters must be used to measure the refundable litres. Please complete PART C on the reverse side of this form.
(b) _____ As a direct ingredient in a manufacturing process where the finished product will not be sold. Calculate Provincial Sales Tax on taxable products, (PART E) Product Manufactured _____	(d) _____ By a Federal Government department or agency.

**PART B - Summary**  
Total litres of fuel purchased tax paid and subject to the Fuel Tax Refund. (For refund type a, b, and d, enter the total litres purchased from PART D. For refund type C enter the refundable litres from PART C... \_\_\_\_\_

Total Fuel Tax Refund..... \_\_\_\_\_

Less: Provincial Sales Tax Payable (if applicable)..... (A) \_\_\_\_\_

Calculate Provincial Sales Tax on reverse (PART E)

Net Tax Refund..... 

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**Certification:**  
I hereby certify that this application for a refund is to the best of my knowledge a true and correct statement and all relevant information has been disclosed.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

**OFFICE USE ONLY**

DATE \_\_\_\_\_ VENDOR No. \_\_\_\_\_

INVOICE No. \_\_\_\_\_ DOC INPUT \_\_\_\_\_

REFUNDED BY: \_\_\_\_\_

