

FORM 5  
[Clause 4(1)(g)]

Assessment Form

1. Procedure Check List		2. Comments		3. Criteria Check List			
Step	Name of Applicant	Attitude	Name of Applicant	No Opinion	Below Standard	Standard	Above Standard
Preparation	Quiet/private room Free from interruptions Support material on hand App/Tests reviewed Unclear areas noted						
Start	Applicant put at ease Relaxed environment established Talks about self						
The Applicant	Describes jobs/interests Shows interest in service Interviewer clarifies points Interviewer describes Police work Rewards/frustrations						
The Job	Desired characteristics Working conditions Hours/salary Applicant clarifies points						
The Assessment	Both parties compare the job requirements with applicant's qualifications						
Closing	Applicant thanked for interest shown, time taken, etc.						
Decision to Reject	Advise applicant Forward rejection letter Advise applicant						
Decision to Proceed	Give personal history form to applicant. Begin detail screen						
				<b>Reject</b> <b>Below Average</b> <b>Average</b> <b>Above Average</b>			

Date \_\_\_\_\_ Interviewer's Signature \_\_\_\_\_