

*The
Private Investigators
and Security Guards
Regulations, 2000*

being

Chapter P-26.01 Reg 1 (effective October 1, 2000) as
amended by Saskatchewan Regulations [129/2004](#).

NOTE:

This consolidation is not official. Amendments have been incorporated for convenience of reference and the original statutes and regulations should be consulted for all purposes of interpretation and application of the law. In order to preserve the integrity of the original statutes and regulations, errors that may have appeared are reproduced in this consolidation.

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CHAPTER P-26.01 REG 1

The Private Investigators and Security Guards Act, 1997

PART I Preliminary

Title

1 These regulations may be cited as *The Private Investigators and Security Guards Regulations, 2000*.

Interpretation

2 In these regulations:

- (a) “**Act**” means *The Private Investigators and Security Guards Act, 1997*;
- (b) “**approved training course**” means a training course approved by the Saskatchewan Police Commission;
- (c) “**approved training course provider**” means a training course provider approved by the registrar;
- (d) “**bond**” means a bond of a guarantee company approved pursuant to *The Guarantee Companies Securities Act*;
- (e) “**firearm**” means a firearm as defined in section 2 of the *Criminal Code*;
- (f) “**Form**” means a form set out in the Appendix.

21 Jly 2000 cP-26.01 Reg 1 s2.

PART II Licences and Fees

Exemptions

3 For the purposes subsection 3(2) of the Act, the following classes of persons are exempt from the provisions of the Act:

- (a) officers, constables, employees or agents of any police service, constables appointed pursuant to the *Railway Act (Canada)*, officers or employees of the Government of Canada, the Government of Saskatchewan or a municipality, while engaged in the performance of the duties of their offices or employment;
- (b) lawyers while engaged in the regular practice of their profession;
- (c) credit reporting agencies that hold valid licences pursuant to *The Credit Reporting Agencies Act*;

- (d) insurance adjustment agencies, insurance companies or their employees while acting in the usual and regular scope of their employment;
- (e) private investigators and security guards who are employed by one employer in a business or undertaking other than the business of providing private investigators or security guards and whose work is confined to the affairs of that employer.

21 Jly 2000 cP-26.01 Reg 1 s3.

Temporary exemption

4 The registrar may, at his or her discretion, grant a temporary exemption from the licensing requirements of the Act and these regulations to a person residing outside Saskatchewan who:

- (a) is licensed and registered as a private investigator in a jurisdiction outside Saskatchewan or is employed by a private investigator licensed and registered in a jurisdiction outside Saskatchewan;
- (b) on behalf of a client or employer outside Saskatchewan, makes an investigation partly inside Saskatchewan and comes into Saskatchewan solely for the purpose of that investigation; and
- (c) notifies the registrar of his or her presence in Saskatchewan and supplies the registrar with particulars of the work he or she proposes to undertake.

21 Jly 2000 cP-26.01 Reg 1 s4.

Special exemption for certain public events

4.1(1) In this section, “**facility**” means a building, establishment, place or location.

(2) The owner or manager of a facility holding an event to which the general public is invited or is permitted to attend may apply to the registrar to exempt persons or a class of persons who will be employed by the owner or manager as security guards at the public event from the licensing and training requirements of the Act and these regulations.

(3) An application pursuant to this section must:

- (a) be in writing;
- (b) be made at least seven days before the public event mentioned in subsection (2) is to be held;
- (c) include the following:
 - (i) the full name and address of each person proposed to be employed as a security guard;
 - (ii) the training and previous experience as a security guard of each person mentioned in subclause (i) in the form and with the details that the registrar may require;

- (d) be accompanied by proof satisfactory to the registrar that the owner or manager has personal liability coverage for the public event, or that there is personal liability coverage respecting the facility in which the public event is to be held, that:
- (i) is satisfactory to the registrar; and
 - (ii) is in the amount of at least \$1,000,000; and
- (e) contain any other information that the registrar may reasonably require to determine whether or not adequate security services can be provided by persons other than those who are the subject of the application.
- (4) The owner or manager who applies for an exemption pursuant to subsection (2) shall:
- (a) ensure that the registrar has been provided, within the 12 months preceding the date of the application, with a criminal record check for each person to be employed as a security guard that:
 - (i) is satisfactory to the registrar;
 - (ii) has been completed by a police service not more than 30 days preceding the date that the criminal record check is provided to the registrar; and
 - (iii) discloses to the registrar if any person to be employed as a security guard has been charged with, discharged from or convicted of an offence pursuant to the *Criminal Code* or the *Controlled Drugs and Substances Act* (Canada); and
 - (b) disclose to the registrar if any person to be employed as a security guard has been charged with, discharged from or convicted of an offence pursuant to the *Criminal Code* (Canada) since the date of the completion of the criminal record check mentioned in clause (a) for that person.
- (5) If the registrar receives an application pursuant to this section and is satisfied that the application is complete and that adequate security services cannot be provided by licensed security guards at the public event mentioned in subsection (2), the registrar may, in writing:
- (a) exempt all or some of the persons who are the subject of the application from the licensing and training requirements of the Act and these regulations so that they may be employed as security guards at the public event mentioned in the application; and
 - (b) in the written exemption:
 - (i) specify the security guard functions that the exempted persons may perform and the locations in the facility where those security guard functions may be performed; and

- (ii) impose any restrictions or conditions on the security guard functions that the exempted persons may perform that the registrar considers appropriate.
- (6) Each person who is exempted pursuant to subsection (5):
 - (a) may act as a security guard only at the public event that is mentioned in the application;
 - (b) shall perform only:
 - (i) the security guard functions that the registrar specifies pursuant to subclause (5)(b)(i) at the locations in the facility specified by the registrar; and
 - (ii) any other actions that are otherwise lawful at common law or pursuant to the *Criminal Code*;
 - (c) shall comply with any restrictions or conditions imposed by the registrar pursuant to subclause (5)(b)(ii);
 - (d) shall carry with him or her at the public event:
 - (i) a copy of the registrar's written exemption; and
 - (ii) a photo identification card issued by a government agency to him or her or by the owner or manager employing him or her as a security guard; and
 - (e) shall produce:
 - (i) a copy of the registrar's written exemption to any of the following at the request of that person:
 - (A) any peace officer;
 - (B) any licensed security guard who is employed at the public event;
 - (C) the registrar;
 - (D) any employee of the department over which the minister presides; and
 - (ii) the photo identification card mentioned in subclause (d)(ii) to any person who so requests.

31 Dec 2004 SR 129/2004 s2.

Application for licence

5(1) An applicant for a licence pursuant to subsection 10(1) or (2) of the Act shall submit to the registrar:

- (a) an application in Form A;
- (b) a current list of all employees;

- (c) a fee of \$300; and
 - (d) a bond in Form D in the amount of \$5,000.
- (2) An applicant for a licence pursuant to subsection 8(1) or 9(1) of the Act shall submit to the registrar:
- (a) an application in Form B;
 - (b) a fee of \$25;
 - (c) a recent photograph of the person to be licensed;
 - (d) a copy of a criminal record check of the person to be licensed dated not more than 30 days before the date the application is submitted; and
 - (e) in the case of a security guard application, a copy of a training course certificate issued pursuant to section 22.

21 Jly 2000 cP-26.01 Reg 1 s5.

Temporary licences

- 6(1) The registrar may issue a temporary security guard licence to an employee of a person mentioned in subsection 9(1) of the Act where the employee has not completed an approved training course required pursuant to section 20 but has otherwise satisfied all the application requirements set out in these regulations.
- (2) A temporary security guard licence is subject to the following conditions:
- (a) the employee on whose behalf the application is made must at all times when acting as a security guard remain under the immediate supervision of a licensed security guard who has successfully completed an approved training course;
 - (b) the employee on whose behalf the application is made must have received the specific training that is necessary to ensure the safe performance of his or her duties;
 - (c) any further terms and conditions that the registrar considers appropriate.
- (3) A temporary security guard licence issued pursuant to subsection (1) is renewable at the discretion of the registrar for one 30-day period.

21 Jly 2000 cP-26.01 Reg 1 s6.

Temporary licence applications

- 7 An applicant for a temporary security guard licence on behalf of an employee shall submit:
- (a) an application in Form C;
 - (b) a fee of \$25;
 - (c) a recent photograph of the employee; and
 - (d) a copy of a criminal record check of the employee dated not more than 30 days before the date the application is submitted.

21 Jly 2000 cP-26.01 Reg 1 s7.

Restrictions re temporary licences

8(1) No person who is engaged in the business of providing security guards shall employ at one time more than:

- (a) five temporary security guard licensees if the person has 10 or fewer licensed security guard employees;
- (b) seven temporary security guard licensees if the person has 11 to 20 licensed security guard employees;
- (c) 10 temporary security guard licensees if the person has 21 to 99 licensed security guard employees; or
- (d) 15 temporary security guard licensees if the person has 100 or more licensed security guard employees.

(2) No person who is engaged in the business of providing security guards shall employ in one calendar year more than:

- (a) 10 temporary security guard licensees if the person has 10 or fewer licensed security guard employees;
- (b) 14 temporary security guard licensees if the person has 11 to 20 licensed security guard employees;
- (c) 20 temporary security guard licensees if the person has 21 to 99 licensed security guard employees; or
- (d) 30 temporary security guard licensees if the person has 100 or more licensed security guard employees.

(3) Notwithstanding subsections (1) and (2), the registrar may, in special circumstances, authorize a person to employ more temporary security guard licensees at one time or in a calendar year than is otherwise permitted by those subsections.

(4) No person may be licensed as a temporary security guard pursuant to the Act or these regulations more than once in a calendar year.

(5) Subject to subsection 6(1), a temporary security guard licensee must comply with the provisions of the Act, these regulations and any terms and conditions of the licence.

(6) The registrar may suspend or cancel a temporary security guard licence on the same grounds as he or she may suspend or cancel any other licence pursuant to the Act or these regulations, and the temporary security guard licensee has the same rights of appeal as other licensees.

21 Jly 2000 cP-26.01 Reg 1 s8.

Term of licences

9(1) A licence issued to a person who applies pursuant to subsection 8(1), 9(1), 10(1) or 10(2) of the Act is valid for one year.

(2) Subject to subsection 6(3), a temporary licence issued pursuant to subsection 6(1) of these regulations is valid for 30 days.

21 Jly 2000 cP-26.01 Reg 1 s9.

Licence renewal – sections 8 and 9 of the Act

10(1) An applicant for a renewal of a private investigator or security guard licence that was issued as a result of an application made pursuant to section 8 of the Act shall, before the expiration of the current licence, submit to the registrar:

- (a) an application in Form B;
- (b) a recent photograph of the applicant; and
- (c) a fee of \$20.

(2) An applicant for a renewal of a private investigator or security guard licence that was issued as a result of an application made pursuant to section 9 of the Act shall, before the expiration of the current licence, submit to the registrar:

- (a) an application in Form B for each employee on whose behalf a renewal is requested;
- (b) a recent photograph of each employee on whose behalf a renewal is requested; and
- (c) a fee of \$20 for each employee on whose behalf a renewal is requested.

21 Jly 2000 cP-26.01 Reg 1 s10.

Licence renewal – section 10 of the Act

11 An applicant for a renewal of a licence to engage in the business of providing private investigators, security guards or an armoured vehicle service that was issued as a result of an application made pursuant to subsection 10(1) or (2) of the Act shall, before the expiration of the current licence, submit to the registrar:

- (a) an application in Form A;
- (b) a fee of \$250; and
- (c) a bond in Form D, unless the applicant provides proof satisfactory to the registrar that the bond submitted with the application for the current licence continues in force.

21 Jly 2000 cP-26.01 Reg 1 s11.

Additional information

12 Where the registrar receives an application for a licence or for a renewal of a licence pursuant to the Act or these regulations and considers it necessary to determine whether or not to issue or renew a licence, the registrar may consult other sources, including police indices, for additional information respecting the applicant.

21 Jly 2000 cP-26.01 Reg 1 s12.

Replacement of licence

13 An application to the registrar for the replacement of a licence is to be in a form satisfactory to the registrar and is to be accompanied by a fee of \$5.

21 Jly 2000 cP-26.01 Reg 1 s13.

Refunds

14 Fees paid pursuant to the Act or these regulations are non-refundable.

21 Jly 2000 cP-26.01 Reg 1 s14.

Bond

15(1) Every bond accepted by the registrar pursuant to clause 5(1)(d) is deemed to be a penal bond and, if forfeited, the person bound by the bond is indebted to the Crown in right of Saskatchewan for the maximum amount of liability prescribed in the bond.

(2) A bond is forfeited on the demand of the registrar where:

(a) a licensee is convicted of an offence pursuant to this Act, any other Act or the *Criminal Code* if the offence occurred while the licensee was performing the duties for which the licence was issued;

(b) a person mentioned in subsection 10(1) or (2) of the Act is convicted of an offence pursuant to the Act, any other Act or the *Criminal Code* if the offence occurred in connection with the operation of a business mentioned in those subsections;

(c) a civil judgment is obtained against a licensee arising out of an act of the licensee committed while performing the duties for which the licence was issued; or

(d) a civil judgment is obtained against a person mentioned in subsection 10(1) or (2) of the Act in connection with the operation of a business mentioned in those subsections.

(3) Where a bond is forfeited, the registrar may order that money recovered following forfeiture of a bond be assigned or paid:

(a) to any person the registrar considers entitled to receive money;

(b) into court, for any judgment creditor of the licensee named in the bond; or

(c) to any trustee, custodian, interim receiver, receiver or liquidator of the licensee named in the bond.

(4) The registrar shall refund any money not paid pursuant to subsection (3) to the surety under the bond.

21 Jly 2000 cP-26.01 Reg 1 s15.

PART III
Equipment and Training

Firearms and other equipment

16(1) No person licensed pursuant to the Act shall carry a firearm or imitation firearm while performing the duties of a security guard.

(2) No person licensed pursuant to the Act shall carry a firearm or imitation firearm while acting as a private investigator.

(3) No person licensed pursuant to the Act shall carry batons, restraining devices or any other special weapons or self-defence equipment unless that person:

(a) has received training in the use of that equipment; and

(b) has notified the registrar in writing of the equipment to be carried and the nature and duration of the duty to be performed while carrying that equipment.

(4) No person engaged in a business mentioned in subsection 10(1) or (2) of the Act shall require an employee licensed pursuant to the Act to carry batons, restraining devices or any other special weapons or self-defence equipment unless that person:

(a) has provided training in the use of that equipment to the licensee who is required to carry it; and

(b) has notified the registrar in writing of the equipment to be carried and the nature and duration of the duty to be performed by the licensee while carrying that equipment.

21 Jly 2000 cP-26.01 Reg 1 s16.

Uniforms

17 No person licensed pursuant to the Act shall wear, while performing the duties of a private investigator or security guard, a uniform, badge or insignia that is similar in colour or design to that of a municipal police service in Saskatchewan or the Royal Canadian Mounted Police.

21 Jly 2000 cP-26.01 Reg 1 s17.

Vehicles

18 No person licensed pursuant to the Act shall use or permit any other person licensed pursuant to this Act to use a vehicle:

(a) on which the word "police" is displayed; or

(b) on or in which a flashing or rotating light similar to that of a police service is displayed or carried.

21 Jly 2000 cP-26.01 Reg 1 s18.

Safety

19(1) No person who employs a security guard licensed pursuant to the Act and requires the security guard to work alone or in an isolated location shall fail to provide the security guard with an effective communication system that meets or exceeds the requirements set out in section 35 of *The Occupational Health and Safety Regulations, 1996*.

(2) No person who employs a security guard licensed pursuant to the Act shall fail to provide the security guard with an orientation tour of the site he or she is to guard before commencing security guard duties at that site.

(3) No person who employs a security guard licensed pursuant to the Act shall fail to provide the security guard with equipment adequate for his or her duties, and the equipment must include, where appropriate, a flashlight, climate-suitable clothing and an emergency first aid kit.

(4) No person who employs for the purpose of unusual or special duties a security guard licensed pursuant to the Act shall fail to provide the security guard with the training and skills instruction necessary to ensure, in the performance of those duties, his or her own safety and the safety of others.

21 Jly 2000 cP-26.01 Reg 1 s19.

Security guard training

20(1) Subject to sections 6 and 25, to be licensed as a security guard pursuant to the Act a person must successfully complete an approved training course.

(2) In order to successfully complete an approved training course, a person must attain a grade of at least 75% on the examination set and graded by the registrar.

(3) A person who fails the examination may retake the examination once without repeating the approved training course.

(4) There is no limit on the number of times an applicant may take the approved training course.

21 Jly 2000 cP-26.01 Reg 1 s20.

Approved training course

21(1) An approved training course may only be given by an approved training course provider.

(2) The commission shall establish the minimum content and standards of the approved training courses.

21 Jly 2000 cP-26.01 Reg 1 s21.

Training course certificate

22 The approved training course provider shall provide to each person who successfully completes an approved training course a certificate indicating that person's successful completion of the course.

21 Jly 2000 cP-26.01 Reg 1 s22.

**PART IV
General****Hearings to be open to public**

23 A hearing by the commission pursuant to section 34 of the Act is to be open to the public unless the commission orders otherwise.

21 Jly 2000 cP-26.01 Reg 1 s23.

Incident reports

24 An incident report pursuant to subsection 41(1) of the Act is to be in Form E.

21 Jly 2000 cP-26.01 Reg 1 s24.

Transition

25 Every licence that is continued in force pursuant to section 53 of the Act is subject to the condition that the licensee comply with subsection 20(1) of these regulations within three years after the date these regulations come into force.

21 Jly 2000 cP-26.01 Reg 1 s25.

R.R.S. c.P-26 Reg 1 repealed

26 *The Private Investigators and Security Guards Regulations* are repealed.

21 Jly 2000 cP-26.01 Reg 1 s26.

Coming into force

27(1) Subject to subsection (2), these regulations come into force on the day on which section 51 of *The Private Investigators and Security Guards Act, 1997* comes into force.

(2) If these regulations are filed with the Registrar of Regulations after the day on which section 51 of *The Private Investigators and Security Guards Act, 1997* comes into force, these regulations come into force on the day on which they are filed with the Registrar of Regulations.

21 Jly 2000 cP-26.01 Reg 1 s27.

Appendix

FORM A

[Subsection 5(1)]

**Application for Licence to Engage in Business Pursuant to
*The Private Investigators and Security Guards Act, 1997***

Return completed application to:
**Private Investigators & Security Guards
Law Enforcement Services Branch
Saskatchewan Justice**

- Include with application:
- 1. Application Fee – Make Cheque payable to “Minister of Finance”**
 - 2. Bond in Form D**
 - 3. Proof of registration with Corporations Branch, Saskatchewan Justice**
 - 4. Employee List**

Application For *(Choose one):*

- | | |
|----------------------------------------------------|-------------------------------------------------------------|
| <input type="checkbox"/> Private Investigation | <input type="checkbox"/> Security |
| <input type="checkbox"/> Armoured Vehicle Services | <input type="checkbox"/> Private Investigation and Security |

Application Type *(Choose one):*

- | | |
|----------------------------------------------------|--------------------------------------------------------|
| <input type="checkbox"/> New <i>(fee is \$300)</i> | <input type="checkbox"/> Renewal <i>(fee is \$250)</i> |
|----------------------------------------------------|--------------------------------------------------------|

Please Print:

Name of Applicant _____

Address _____
(Street, Box No.) (Town, City) (Province) (Postal Code)

Telephone & Area Code _____ **Fax** _____
(Home) (Business)

If the applicant is an individual, date and place of birth _____

If the applicant is a corporation or partnership, the names of all directors or partners _____

Name under which the business will be conducted:

1. The principal office or place of business will be located at: _____
_____ ,

which will be the address for service in Saskatchewan.

The business telephone number is _____ ,

the fax number is _____ , the cell number is _____ ,

the pager is _____

and any other numbers are _____ .

The mailing address, if different from the above, will be: _____

_____ .

2. The applicant(s) has _____ has not _____ used, operated under or carried on business under a name other than the name given in this application. *(if answer affirmative, give particulars)*

In the case of a corporation or partnership, the following information is to be supplied respecting the person authorized by the corporation or partnership to make the application. In all other cases, the information is to be supplied respecting the applicant.

3. I have _____ have not _____ been convicted of a criminal offence in Canada or in any other state or country. *(if answer affirmative, give particulars)*

4. I have _____ have not _____ been refused a licence as a private investigator or security guard in Saskatchewan or in any other province, state or country, and have _____ have not _____ had such a licence suspended or cancelled in Saskatchewan or in any other province, state or country. *(if answer affirmative, give particulars)*

5. The names of the following three persons, none of whom are related to me, are submitted as business references:

Name of Applicant _____
(Surname) (First Name) (Middle Names)

Address _____
(Street, Box No.) (Town, City) (Province) (Postal Code)

Telephone & Area Code _____ Fax _____
(Home) (Business)

Business or Occupation _____ Years Known _____

Name of Applicant _____
(Surname) (First Name) (Middle Names)

Address _____
(Street, Box No.) (Town, City) (Province) (Postal Code)

Telephone & Area Code _____ Fax _____
(Home) (Business)

Business or Occupation _____ Years Known _____

Name of Applicant _____
(Surname) (First Name) (Middle Names)

Address _____
(Street, Box No.) (Town, City) (Province) (Postal Code)

Telephone & Area Code _____ Fax _____
(Home) (Business)

Business or Occupation _____ Years Known _____

Affidavit of Applicant Or Person Authorized to Make the Application

I, _____, of _____
(Name) (Town/City)

in the Province of Saskatchewan make oath and say:

1. I am applying for a licence to engage in the above named business pursuant to *The Private Investigators and Security Guards Act, 1997*.
2. The information given by me in the attached application is true.

Sworn before me at the _____ of _____, in the Province of Saskatchewan, this _____ day of _____, _____.

A Commissioner for Oaths in and for the Province of Saskatchewan.
My appointment expires _____

Signature

FORM B
[Subsection 5(2)]

**Application for Private Investigator Or Security Guard Licence Pursuant to
The Private Investigators and Security Guards Act, 1997**

Return completed application to:
**Private Investigators & Security Guards
Law Enforcement Services Branch
Saskatchewan Justice**

Include with application:
**1. Application Fee – Make Cheque
payable to “Minister of
Finance”**
**2. Criminal Record Check,
(if new application)**
3. Photograph (see below)
**4. Training Course Certificate
(if new application)**

Application For *(Choose one):*

Private Investigation Security Guard
 Private Investigation and Security guard *(Dual)*

Application is:

New single *(fee is \$25)* Renewal single *(fee is \$20)*
 New dual *(fee is \$50)* Renewal dual *(fee is \$40)*

Please Print:

This application is made by: *(name and address of applicant)*

If this application is made on behalf of one or more employees, the following information is to be completed for each employee. In other cases, the information is to be supplied respecting the applicant.

Name _____
(Surname) (First Name) (Middle Names)

Address _____
(Street, Box No.) (Town, City) (Province) (Postal Code)

Telephone & Area Code _____
(Home) (Business) (Cellular) (Pager)

Date and Place of Birth _____
(Year) (Month) (Day) (Place)

Immigration Status: Canadian Citizen _____ **Other** _____
(provide details and attach proof of employment eligibility in Canada)

**Details respecting the previous training and experience in investigation,
police duties or security guard work of the individual to be licensed:**

Affidavit of Individual to be Licensed

I, _____, of _____
(Name) (Town/City)

in the Province of Saskatchewan make oath and say:

1. That I have _____ have not _____ been convicted of a criminal offence in Canada or in any other state or country (*if answer affirmative, give particulars, including offence, date and place of conviction – attach an additional page if necessary*).

2. That I do not have any outstanding criminal matters in Canada or any other state or country other than the following: (*give particulars*)

3. That I have _____ have not _____ been refused a licence as a private investigator or security guard in Saskatchewan or in any other province, state or country, and a licence issued to me, if any, has _____ has not _____ been suspended or cancelled (*if answer affirmative in either case, give particulars, including reasons for the refusal, suspension or cancellation – attach an additional page if necessary*).

4. That I have never used a name other than the one given in this affidavit except on the following occasions and for the reasons indicated (*include all former names – attach an additional page if necessary*).

Sworn before me at the _____ of
_____, in the Province of
Saskatchewan, this _____ day
of _____, _____.

A Commissioner for Oaths in and
for the Province of Saskatchewan.
My appointment expires _____

Signature of Individual to be Licensed

FORM C
[Section 7]

**Application For Employee’s Temporary Security Guard Licence Pursuant to
The Private Investigators And Security Guards Act, 1997**

Return completed application to:
**Private Investigators & Security Guards
Law Enforcement Services Branch
Saskatchewan Justice**

Include with application:
**1. Application Fee (\$25) –
Make cheque payable to
“Minister of Finance”
2. Criminal Record Check
3. Photograph (see below)**

Please Print:

This application is made by: *(name and address of applicant)*
on behalf of the following employee: *(name in full)*

Name _____
(Surname) (First Name) (Middle Names)

Address _____
(Street, Box No.) (Town, City) (Province) (Postal Code)

Telephone & Area Code _____
(Home) (Business) (Cellular) (Pager)

Date and Place of Birth _____
(Year) (Month) (Day) (Place)

Immigration Status: Canadian Citizen _____ **Other** _____
(provide details and attach proof of employment eligibility in Canada)

Has the employee ever held a temporary licence? _____ **Yes** _____ **No.**

If yes, indicate company and date of licence.

**Details respecting the previous training and experience in investigation,
police duties or security guard work of the employee:**

Photograph Requirements

DO NOT PIN, STAPLE OR GLUE PHOTOGRAPH TO THE APPLICATION.

- (a) Photograph must have been taken within 90 days before the application and may be in colour or black and white.
- (b) Photograph must show a full front view of head and shoulders taken against a plain background.

Character References of Individual to be Licensed

The names of the following three persons, none of whom are related to the person seeking to be licensed, are submitted as character references:

Name _____
(Surname) (First Name) (Middle Names)

Address _____
(Street, Box No.) (Town, City) (Province) (Postal Code)

Telephone & Area Code _____ Fax _____
(Home) (Business)

Business or Occupation _____ Years Known _____

Name _____
(Surname) (First Name) (Middle Names)

Address _____
(Street, Box No.) (Town, City) (Province) (Postal Code)

Telephone & Area Code _____ Fax _____
(Home) (Business)

Business or Occupation _____ Years Known _____

Name _____
(Surname) (First Name) (Middle Names)

Address _____
(Street, Box No.) (Town, City) (Province) (Postal Code)

Telephone & Area Code _____ Fax _____
(Home) (Business)

Business or Occupation _____ Years Known _____

Affidavit of Individual to be Licensed

I, _____, of _____
(Name) (Town/City)

in the Province of Saskatchewan make oath and say:

1. That I have _____ have not _____ been convicted of a criminal offence in Canada or in any other state or country (if answer affirmative, give particulars, including offence, date and place of conviction – attach an additional page if necessary).

2. That I do not have any outstanding criminal matters in Canada or any other state or country other than the following: (give particulars)

3. That I have ____ have not _____ been refused a licence as a private investigator or security guard in Saskatchewan or in any other province, state or country, and a licence issued to me, if any, has _____ has not _____ been suspended or cancelled (*if answer affirmative in either case, give particulars, including reasons for the refusal, suspension or cancellation – attach an additional page if necessary*).

4. That I have never used a name other than the one given in this affidavit except on the following occasions and for the reasons indicated (*include all former names – attach an additional page if necessary*).

Sworn before me at the _____ of
_____, in the Province of
Saskatchewan, this _____ day
of _____, _____ .

A Commissioner for Oaths in and
for the Province of Saskatchewan.
My appointment expires _____

Signature of Individual to be Licensed

FORM D
[Subsection 5(1)]

The Private Investigators And Security Guards Act, 1997 Bond

KNOW ALL PEOPLE BY THESE PRESENTS THAT _____
of _____ (Principal) and _____
_____ of _____

(Surety) are held firmly bound unto Her Majesty the Queen in the right of the Province of Saskatchewan, her successors and assigns (Obligee) in the penal sum of \$5,000 dollars in lawful money of Canada, to be paid to the Obligee, for which payment well and truly to be made, the Principal and the Surety jointly and severally bind themselves, their heirs, executors, administrator, successors and assigns firmly by these presents.

SIGNED AND SEALED by the Principal and Surety this ____ day of _____, __.

WHEREAS THE Principal has applied for a licence under *The Private Investigators and Security Guards Act, 1997* of Saskatchewan;

AND WHEREAS under that Act the Principal is required to enter into and provide a bond of a guarantee company as prescribed by that Act and regulations under it;

NOW THEREFORE the condition of the above obligation is such that if upon the granting of the licence, as long as:

- (a) The Principal and his, her or their employees faithfully observe the provisions of *The Private Investigators and Security Guards Act, 1997* and all regulations under that Act and faithfully perform all his, her or their duties under it;
- (b) The Principal and his, her or their employees remain free from any conviction for an offence under the *Criminal Code* arising from services provided as a private investigator or security guard or an offence under *The Private Investigators and Security Guards Act, 1997*; and
- (c) The Principal does not have final judgment rendered against him or her in respect of a claim arising out of the conduct of his or her business in providing services as a private investigator or security guard;

then this obligation shall be void, but otherwise shall be and remain in full force and effect.

PROVIDED that if the Surety at any time gives three calendar months' notice in writing to the Registrar appointed under *The Private Investigators and Security Guards Act, 1997* of intention to terminate this obligation, then this obligation shall cease and determine in respect only of any act, matter or thing taking place, arising or done subsequent to the date named in the notice of termination of obligation, but shall remain in full force and effect in respect of all acts, matters and things taking place, arising or done from the date of this obligation to the date of termination.

Notice of any claim under this bond shall be made upon the Surety within two years following the date of termination in the matter provided.

SIGNED, SEALED AND DELIVERED in the presence of:

Principal

Witness

Surety

Witness

FORM E
[Section 24]
INCIDENT REPORT

Name of employee involved in incident:

Surname: _____ Given Names: _____

Address: _____
(Street, Box No.) (Town, City) (Province) (Postal Code)

Telephone Number: _____
(Home) (Work)

Employed by: _____
(Licensed Employer) (Licence Number)

Name and telephone number of person who can provide additional information if it is required:

Name and telephone number of member of the public involved in the incident, if available:

Details of the Incident

Date and Time of Occurrence: _____ a.m./ p.m.
(Day) (Month) (Year) (Time)

Place of Occurrence: _____

Police Involved: _____ yes _____ no

Details: (Attach an additional page if necessary)

Submitted by: _____ Date: _____

Return completed form to:
Private Investigators & Security Guards
Law Enforcement Services Branch
Saskatchewan Justice

21 Jly 2000 cP-26.01 Reg 1.